

# **WEST DUNBARTONSHIRE COUNCIL**

## **Report by the Chief Executive**

### **Community Participation Committee : 19 October 2011**

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**Subject: Community Participation Committee (CPC) – Membership Update**

#### **1. Purpose**

- 1.1** The report informs Committee members about arrangements to update the membership of the CPC.

#### **2. Background**

- 2.1** The Committee Membership as per standing orders is as follows:

“The membership of the Community Participation Committee is composed of 10 Members of the Council and representatives of local community based organisations. Community representation is by means of:-

- West Dunbartonshire Access Panel - 1 place
- West Dunbartonshire Community Council Forum – 2 places
- West Dunbartonshire Community Care Forum (Health) – 1 place
- West Dunbartonshire Minority Ethnic Association – 1 place
- Seniors – 1 place
- Tenants & Residents Associations – 2 places
- West Dunbartonshire Citizens Advice Service (Money Advice/Poverty) - 1 place
- Gingerbread Scotland (Lone Parents) - 1 place.
- Neighbourhood Forums (Bellsmyre and Faifley – one place each) – 2 places
- 2 places are available on a rotational basis for additional individual groups which express an interest in involvement.
- Community Forums (Clydebank, Dumbarton and Vale of Leven – one place each) 3 places

- 2.2** It should be noted, in relation to the above, that Faifley Neighbourhood Forum has ceased to operate.

#### **3. Main Issues**

- 3.1** The 2 places which are on a rotational basis are currently allocated to Clydebank Crime Prevention Panel and Clydebank Women’s Aid. They have now fulfilled the two year period and the places should once again be offered to interested groups on the community group database.

- 3.2** A letter has been sent to the groups on the community group database held in Community Planning and Policy, inviting interest in taking up the two rota places.
- 3.3** The responses will be reported to the December meeting. If there are more than two nominations, the places should be decided by drawing lots. It is suggested that in the case of there being insufficient nominations, the groups currently holding the rota places should be invited to continue.
- 3.4** Letters were sent in May this year to the representatives who had not attended for some time. A further letter has been sent to the Gingerbread representative, who has not been attending, to establish if there is still interest in sending a representative.
- 3.5** The regular full review and evaluation of the CPC is due in 2012 and will cover membership.
- 4. People Implications**
- 4.1** There are no people implications.
- 5. Financial Implications**
- 5.1** There are no additional financial implications
- 6. Risk Analysis**
- 6.1** There are no risks attached to this report.
- 7. Equalities, Health & Human Rights Impact Assessment (EIA)**
- 7.1** An Equalities Impact Assessment is not required in relation to this report.
- 8. Strategic Assessment**
- 8.1** Maintaining active membership of the CPC contributes to the Fit for Purpose Services Strategic Priority, by supporting community engagement.
- 9. Conclusions and Recommendations**
- 9.1** Committee members are asked to note the contents of this report.

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**David McMillan**  
**Chief Executive**  
**Date: 28 September 2011**

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**Person to Contact:** Anne Clegg, Policy Officer, Community & Consultation  
Tel. 01389 737149  
Email: [anne.clegg@west-dunbarton.gov.uk](mailto:anne.clegg@west-dunbarton.gov.uk)

**Appendices:** None

**Background Papers:** Community Participation Committee – Review of  
Membership of the Committee, Wednesday 20 May, 2009

**Wards Affected:** All wards