

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 6 August 2008 at 9.30 a.m.

Present: Councillors Jim Bollan, Margaret Bootland, Jim Brown, Jim Finn, David McBride, Jonathan McColl and Jim McElhill.

Attending: Jim McAloon, Head of Housing & Regeneration Services; Kevin Neeson, Manager of Development Services; Anne Laird, Manager of Administrative Services; Jack Stevenson, Section Head, Property Management; John Corcoran, Section Head – Architectural Services; Martin Feeney, Section Head – Housing Maintenance (Clydebank); Karen Bell, HR Adviser (Wellbeing and Attendance), HR & Organisational Development; Lyn Hughes, HR Adviser (Wellbeing and Attendance) HR & Organisational Development and Craig Stewart, Committee Officer, Legal, Administrative and Regulatory Services.

Apology: An apology for absence was submitted on behalf of Councillor John Millar.

Councillor Jim Finn in the Chair

URGENT ITEM

The Chair, in terms of Section 50B(4)(b) of the Local Government (Scotland) Act 1973, as inserted by the Local Government (Access to Information) Act 1985, decided that the item “Contract for the Provision of Election Management and Postal Vote Checking Systems” be considered as a matter of urgency on the grounds that the action to be taken required early consideration.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 25 June 2008 were submitted and approved as a correct record.

AWARDING OF CONTRACTS DURING THE PERIOD NOVEMBER 2007 TO MARCH 2008

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of contracts awarded under delegated authority during the period November 2007 to March 2008.

Having heard the Section Head – Architectural Services, the Committee agreed to note the awarding of the undernoted contracts.

NON-HOUSING

- (a) Edinbarnet Primary School, Faifley, Clydebank – Window Replacement.
Contractor: Thermashield Insulation Ltd. Contract Value: £249,963.43.
- (b) Kilbowie Primary School – Proposed Car Park and Playground.
Contractor: Caley Construction Ltd. Contract Value: £99,927.32.
- (c) St. Joseph's Primary School – Window Replacement (Re-tender).
Contractor: Thermashield Insulation Ltd. Contract Value: £287,129.74.
- (d) Willox Park HFE, Dumbarton – Fire Upgrade.
Contractor: Alexander Arthur & Sons Ltd. Contract Value: £97,682.99.
- (e) Clydebank, Dumbarton and Vale of Leven Swimming Pools – Installation of UV Disinfection Systems.
Contractor: Wet Leisure Engineering. Contract Value: £64,970.00
- (f) Frank Downie HFE, Dalmuir, Clydebank – Fire Upgrade.
Contractor: DCF Building Services Ltd. Contract Value: £111,927.13
- (g) Clydebank Library – Adaptation/Upgrade of Toilets.
Contractor: DCF Building Services Ltd. Contract Value: £37,440.00.
- (h) Provision of CDM Coordinator Services 2008/2009 Capital Budget.
Contractor: CDM Scotland Ltd. Contract Value: £130,900.00.

HOUSING

- (a) Willox Park External Refurbishment – Nos. 1-6 and 24-32.
Contractor: Quickseal Specialist Contractor. Contract Value: £296,179.94.
- (b) Boundary/Garden Fences at Dumbarton – Priority 4 (2007/2008).
Contractor: Doherty and Lafferty Ltd. Contract Value: £119,802.00.
- (c) Re-roofing Houses at Delhi Avenue, Dalmuir, Clydebank – 2007/2008 Programme.
Contractor: Aim Developments Ltd. Contract Value: £264,049.95.
- (d) Columba and Talisman Courts, Onslow Road, Clydebank – External Upgrade.
Contractor: A.C. Whyte & Co. Ltd. Contract Value: £180,596.40.
- (e) Boundary/Garden Fences at Dalmuir, Clydebank – 2007/2008.
Contractor: Doherty and Lafferty Ltd. Contract Value: £132,914.00.

CONTRACT FOR THE PROVISION OF ELECTION MANAGEMENT AND POSTAL VOTE CHECKING SYSTEMS

A report was submitted by the Executive Director of Corporate Services seeking approval for the acceptance of a contract with Halarose Ltd. for election management and postal vote checking systems. In this connection, it was noted that the system was in two parts – the EROS system for Electoral Administration and the Avant Guard system for the checking of postal vote identifiers.

After discussion and having heard the Manager of Administrative Services in further explanation and in answer to Members' questions, the Committee agreed to approve the awarding of the contract to Halarose Ltd. for EROS and Avant Guard.

DALREOCH PRIMARY SCHOOL, DUMBARTON – PROPOSED WINDOW REPLACEMENT

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the Proposed Window Replacement at Dalreoch Primary School, Dumbarton and seeking approval to accept the most economically advantageous tender.

After discussion and having heard the Section Head – Architectural Services in answer to Members' questions, the Committee agreed to approve the awarding of the contract to Thermashield Insulation Ltd. in the amount of £181,796.01 as the most economically advantageous tender.

PROPOSED PART DEMOLITION AT GOLDENHILL PRIMARY SCHOOL

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the Proposed Part Demolition at Goldenhill Primary School and seeking approval to accept the most economically advantageous tender.

After discussion and having heard the Section Head – Architectural Services in answer to Members' questions, the Committee agreed to approve the awarding of the contract to Wright Projects Ltd. in the amount of £79,950.00 as the most economically advantageous tender.

TENDER TO SUPPLY, ERECT AND DISMANTLE SCAFFOLD ACCESS EQUIPMENT FOR THE REPAIR AND MAINTENANCE OF WEST DUNBARTONSHIRE COUNCIL PROPERTY

A report was submitted by the Executive Director of Housing, Environmental and Economic Development seeking approval to initiate a tender process for the supply, erection and dismantling of scaffold access equipment to allow for the repair and planned maintenance of West Dunbartonshire Council's property.

After discussion and having heard the Section Head, Housing Maintenance (Clydebank) in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to approve the initiation of a tendering exercise for the supply, erection and dismantle of scaffold access equipment; and
- (2) to note that a report would be submitted to the next meeting of the Housing, Environment and Economic Development Committee dealing with best practice and health and safety issues involving the use of scaffolding, particularly the length of time it was erected prior to any works commencing and dismantled after any such works were completed.

TENDER FOR PROVISION OF OCCUPATIONAL HEALTH AND PHYSIOTHERAPY SERVICES

A report was submitted by the Head of Human Resources and Organisational Development seeking approval to award a contract for the provision of Occupational Health and Physiotherapy services.

A revised Appendix 1 showing updated figures in relation to Evaluation Scoring (Award Criteria 1) was circulated for Members' information.

After discussion and having heard Ms Bell and Ms Hughes, HR Advisers (Wellbeing and Attendance) in elaboration and in answer to Members' questions, the Committee agreed:-

- (1) to award this contract to Contractor 6, Associated Health Specialists, for a period of three years with the option to extend the contract for a further period of 12 months; and
- (2) that any extension of the contract would be subject to a further report to a future meeting of the Tendering Committee.

REQUEST TO INITIATE AN OPEN TENDER FOR THE COMMUNITY PLANNING PARTNERSHIP'S WEST DUNBARTONSHIRE EMPLOYABILITY PROGRAMME – MANAGEMENT INFORMATION SYSTEM

A report was submitted by the Executive Director of Housing, Environmental and Economic Development seeking approval to initiate an open tender for the supply and delivery of a Management Information System (MIS), for use by the Council and the Community Planning Partnership, required for the West Dunbartonshire Employability Programme (WDEP).

After discussion and having heard the Manager of Development Services in further explanation and in answer to Members' questions, the Committee agreed to approve the initiation of an open tender for a Management Information System to the value of approximately £70,000 for a two year period, as required for the West Dunbartonshire Employability Programme.

Councillor Bollan, having failed to obtain a seconder for a proposed motion, asked that his dissent be recorded in respect of this item.

The meeting closed at 10.03 a.m.