

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in the Council Chambers, Municipal Buildings, Station Road, Dumbarton on Wednesday, 7 December 2005 at 9.40 a.m.

Present: Provost Alistair Macdonald and Councillor Jackie Maceira.

Attending: Ian Donald, Section Head – Architectural Services; Linda McAlister, Personnel Officer and Craig Stewart, Administrative Assistant.

Apologies: Apologies for absence were intimated on behalf of Councillors Denis Agnew, Jim Bolland and Duncan McDonald.

APPOINTMENT OF CONVENER

7623 In the absence of the Convener, Councillor Devine, it was agreed that the meeting be chaired by Provost Macdonald.

MINUTES OF PREVIOUS MEETING

7624 The Minutes of Meeting of the Committee held on 5 October 2005 were submitted and approved as a correct record.

HOME COMPUTER INITIATIVE SCHEME

7625 A report was submitted by the Director of Corporate Services advising of the Home Computer Initiative (HCI) Framework issued by the Scottish Executive to allow local authorities to utilise the Home Computer Initiative Scheme and seeking approval of a preferred supplier.

7626 Having heard the Personnel Officer in explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the tendering process which was undertaken by the Scottish Executive; and
- (2) to approve the use of the preferred supplier of Fujitsu Siemens to provide equipment for the Home Computer Initiative Scheme for the Council.

**DOOR ENTRY/CLOSE UPGRADES DUMBARTON/ALEXANDRIA –
DATE OF BUILD**

- 7627 A report was submitted by the Director of Housing and Technical Services advising of tenders received for Door Entry/Close Upgrades in Dumbarton/Alexandria and seeking approval to accept the most economically advantageous tender.
- 7628 Having heard the Section Head – Architectural Services in explanation and in answer to Members' questions, the Committee agreed to approve the awarding of the contract to Rokbuild North Ltd., Glasgow in the amount of £162,437.84 as the most economically advantageous tender.

**AWARDING OF CONTRACTS DURING THE PERIOD
DECEMBER 2005 TO MARCH 2006**

- 7629 A report was submitted by the Director of Housing and Technical Services seeking approval of arrangements to enable the prompt issue of letters of acceptance for the most economically advantageous tenders received during December 2005 to March 2006.
- 7630 The Committee agreed:-
- (1) that authority be delegated to the Director of Housing and Technical Services, in consultation with the Convener of Housing and Technical Services and the Director of Corporate Services, to accept the most economically advantageous tenders received during the period December 2005 to March 2006 referred to in paragraphs 2.1 and 2.2 of the report; and
 - (2) that the Director of Housing and Technical Services be requested to submit a report to a future meeting of the Tendering Committee confirming those contracts awarded during the period December 2005 to March 2006.

The meeting closed at 9.45 a.m.