



# Infrastructure, Regeneration and Economic Development Committee

Date: Wednesday, 15 May 2019

**Time:** 10:00

Venue: Civic Space,

Council Offices, 16 Church Street, Dumbarton

Contact: Scott Kelly, Committee Officer

Tel: 01389 737220, scott.kelly@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the **Infrastructure**, **Regeneration and Economic Development Committee** as detailed above. The business is shown on the attached agenda.

Yours faithfully

**JOYCE WHITE** 

Chief Executive

#### **Distribution:**-

Councillor Iain McLaren (Chair)
Councillor Marie McNair (Vice Chair)
Councillor Gail Casey
Councillor Karen Conaghan
Councillor Diane Docherty
Provost William Hendrie
Councillor Caroline McAllister
Councillor David McBride
Councillor Jonathan McColl
Councillor John Mooney
Councillor Lawrence O'Neill
Councillor Martin Rooney

All other Councillors for information

Chief Executive Strategic Director of Regeneration, Environment and Growth

Date of Issue: 1 May 2019

#### **Audio Streaming**

Please note: the sound from this meeting may be recorded for live and subsequent audio streaming via the Council's internet site. At the start of the meeting, the Chair will confirm if all or part of the meeting is being audio streamed.

Audio recordings of the meeting (including the attendance or contribution of any party participating or making a contribution) will be published on the Council's website and the Council's host's webcast/audio stream platform.

You should be aware that the Council is a Data Controller under the General Data Protection Regulation. Data collected during this audio stream will be retained in accordance with the Council's <a href="Privacy Notice">Privacy Notice</a>\* and Retention Schedules including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

If you have any queries regarding this and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Peter Hessett, Strategic Lead – Regulatory on 01389 - 737800.

\*http://www.west-dunbarton.gov.uk/privacy/privacy-notice/

### INFRASTRUCTURE, REGENERATION AND ECONOMIC DEVELOPMENT COMMITTEE

#### WEDNESDAY, 15 MAY 2019

#### **AGENDA**

#### 1 STATEMENT BY CHAIR – AUDIO STREAMING

The Chair will be heard in connection with the above.

#### 2 APOLOGIES

#### 3 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

#### 4 MINUTES OF PREVIOUS MEETING

7 - 9

Submit, for approval as a correct record the Minutes of Meeting of the Infrastructure, Regeneration and Economic Development Committee held on 13 February 2019.

#### 5 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

#### 6 REGENERATION DELIVERY PLAN 2019-20

11 - 52

Submit report by the Strategic Lead – Regeneration presenting the 2019/20 Delivery Plan for Regeneration and the year-end progress report for the 2018/19 Delivery Plan which was agreed by the Committee at its meeting on 30 May 2018.

#### 7 2019/20 DELIVERY PLANS - ENVIRONMENT AND NEIGHBOURHOOD AND SHARED SERVICES ROADS AND TRANSPORTATION

53 - 107

Submit report by the Strategic Leads – Environment and Neighbourhood and Shared Services Roads and Transportation presenting the year-end progress on the 2018/19 Environment and Neighbourhood Delivery Plan, including Roads and Transportation, and separate 2019/20 Delivery Plans for the Environment and Neighbourhood and Roads and Transportation strategic lead areas.

#### 8 WEST OF SCOTLAND LOAN FUND LIMITED

109 - 114

Submit report by the Strategic Lead – Regeneration providing an update on the current status of the West of Scotland Loan Fund Ltd and the intention of its Board to wind-up the company, and seeking approval to amend the Articles of Association of Business Loans Scotland Ltd.

#### 9 SCOTTISH GOVERNMENT TOWN CENTRE FUND

115 - 118

Submit report by the Strategic Lead – Regeneration providing information on the Scottish Government Town Centre Fund 2019/20 and recent discussions and consultations on the use of the Fund in West Dunbartonshire.

## 10 REGENERATION OF GLENCAIRN HOUSE, DUMBARTON AND THE CREATION OF A DUMBARTON COMMUNITY ARCHIVE

119 - 242

Submit report by the Strategic Lead – Communications, Culture and Communities provides details on proposals to regenerate Dumbarton's Glencairn House by adapting the building to house a new library and museum and find an alternative use for the existing Dumbarton Library building that will capitalise on its location and history and make better use of the Council's heritage and archive.

### 11 SALE OF SITES 11 & 12 LEVENBANK ROAD, JAMESTOWN 243 – 246 G83 8BZ

Submit report by the Strategic Lead – Regeneration advising on the outcome of negotiations in relation to disposal of Sites 11 & 12, Levenbank Road, Jamestown to the existing tenant and adjacent landower Mr Thomas Mather.

#### 12 SALE OF LAND AT DILLICHIP LOAN, BONHILL

247 - 252

Submit report by the Strategic Lead – Regeneration advising on the outcome of negotiations in relation to disposal of land at Dillichip Loan, Bonhill to the adjacent landowner, Mr John Burleigh, detailing the offer received and seeking approval to conclude the disposal of the site.

#### 13 COMMUNITY ASSET TRANSFER

253 - 258

Submit report by the Strategic Lead – Regeneration advising on the outcome of a Community Asset Transfer Application submitted by Westbridgend Community Hall Development Association and seeking approval to process the application and progress the design and build of a new Community Hall.

### 14 SALE OF FORMER COUNCIL OFFICES, ROSEBERY PLACE, CLYDEBANK

259 - 267

Submit report by the Strategic Lead – Regeneration advising on the outcome of the marketing of the former Council Offices, Rosebery Place, Clydebank, providing details of the offer received and seeking approval to conclude the disposal of the site.

#### 15 MEMBER CONSULTATION ON CAPITAL WORKS

269 - 272

With reference to the Minutes of Meeting of Council held on 14 February 2019, submit report by the Strategic Lead – Regeneration seeking approval of an Elected Member engagement protocol.

### 16 TENDER AND AWARD FOR A FUEL CARD PAYMENT AND REPORTING SYSTEM

273 - 277

Submit report by the Strategic Lead – Regeneration seeking approval to initiate a procurement process for the provision of a fuel card payment and reporting system.

### 17 TENDER FOR A WATER QUALITY MANAGEMENT SERVICE (INCLUDING LEGIONELLA CONTROL)

279 - 281

Submit report by the Strategic Lead – Regeneration seeking approval for officers to issue a tender for water management services including legionella control within all Council operational buildings.

# 18 PROPOSAL TO CONSULT ON REVISALS TO THE RULES AND REGULATIONS FOR THE MANAGEMENT OF WEST DUNBARTONSHIRE CEMETERIES

283 - 296

Submit report by the Strategic Lead – Regeneration seeking approval to consult upon the proposed revised Rules and Regulations for the management of West Dunbartonshire Cemeteries.

### 19 EMPLOYEE WELLBEING: ATTENDANCE MANAGEMENT 297 – 310 ANNUAL UPDATE 2018-2019

Submit report by the Strategic Lead – People and Technology providing detailed analysis on employee wellbeing and annual attendance performance for 2018/19.