

## **WEST DUNBARTONSHIRE COUNCIL**

### **Report by Executive Director of Housing, Environmental and Economic Development**

**Tendering Committee: 29 October 2008**

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**Subject: Dumbarton Academy – Alterations to Home Economics Room, Disabled Toilet and Window Replacement**

#### **1. Purpose**

- 1.1** To advise the Committee of tenders received for the Dumbarton Academy – Alterations to Home Economics Room, Disabled Toilet and Window Replacement project and to seek approval to accept the most economically advantageous tender.

#### **2. Background**

- 2.1** Tenders for the project were received on 15 October 2008 from four contractors.

#### **3. Main Issues**

- 3.1** The work comprises the demolition of partition walls to enlarge an existing home economics room and the complete stripping out and reformation of same to provide additional pupil places. It also incorporates the formation of a disabled toilet within an adjoining store; the removal of existing steel windows which overlook the courtyard and replacement of same with uPVC double glazed windows.

#### **4. Personnel Issues**

- 4.1** Design and Quantity Surveying services are being carried out in-house by the Architectural Services Section of the Housing, Environmental and Economic Development department.
- 4.2** CDM Regulations compliance is being undertaken by CDM Scotland Ltd. who were appointed to act as CDM Coordinator for the Council.

#### **5. Financial Implications**

- 5.1** The three lowest tenders have been checked arithmetically, represent good value by current pricing levels and can be accommodated within Educational Services departmental capital budget provision. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).

## **6. Risk Analysis**

- 6.1** All risks have been fully considered in the contract documentation and appropriate measures will be incorporated in the construction phase health and safety plan for the project in accordance with the CDM Regulations 2007.

## **7. Conclusions**

- 7.1** The works included in this contract will provide the school with modern facilities for the teaching of home economics and a safe and accessible toilet provision for disabled pupils. The replacement windows will also assist in providing a more comfortable and energy efficient environment for pupils and staff.

## **8. Recommendation**

- 8.1** The Committee is invited to approve the awarding of the contract to DCF Building Services Ltd in the amount of £89,735.32 as the most economically advantageous tender.

**Elaine Melrose**

**Executive Director of Housing, Environmental and Economic Development**

**Date: 29 October 2008**

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<b>Appendices:</b>	Form ST/1 - Statement of Tenders Received
<b>Background Papers:</b>	None
<b>Ward Affected:</b>	3