

Agenda



Meeting of Alexander Cross Cameron Bequest Committee

Date: Wednesday, 19 February 2020

Time: 09:00

Venue: Civic Space, Council Offices, 16 Church Street, Dumbarton G82 1QL

Contact: Nuala Borthwick, Committee Officer
Tel: 01389 737594 nuala.borthwick@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the Alexander Cross Cameron Bequest Committee as detailed above. The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Provost William Hendrie (Chair)
Councillor Jim Brown
Councillor Diane Docherty
Councillor Jim Finn
Councillor Daniel Lennie
Councillor Douglas McAllister
Councillor Marie McNair
Councillor John Mooney
Councillor Lawrence O'Neill

All other Councillors for information

Chief Executive
Strategic Director – Transformation and Public Service Reform
Strategic Director – Regeneration, Environment & Growth
Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: 6 February 2020

ALEXANDER CROSS CAMERON BEQUEST COMMITTEE

WEDNESDAY, 19 FEBRUARY 2020

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING 5 - 6

Submit for approval as a correct record the Minutes of Special Meeting of the Alexander Cross Cameron Bequest Committee held on 11 December 2020.

4 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

5 GRANT APPLICATION 7 - 10

Submit report by the Strategic Lead – Resources requesting consideration of an application for funding received from “1st Clydebank Guides and Rangers”.

6 ALEXANDER CROSS CAMERON BEQUEST FUND – INVESTMENT OPTIONS To follow

Submit report by the Strategic Lead – Resources providing information on investment options for the Alexander Cross Cameron Bequest Fund.

ALEXANDER CROSS CAMERON BEQUEST COMMITTEE

At a Special Meeting of the Alexander Cross Cameron Bequest Committee held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 11 December 2019 at 10.00 a.m.

Present: Provost William Hendrie and Councillors Jim Brown, Diane Docherty and John Mooney.

Attending: Adrian Gray, Finance Business Partner (Corporate Functions); Sally Michael, Principal Solicitor; and Nuala Borthwick, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Jim Finn, Marie McNair and Lawrence O'Neill.

Provost William Hendrie in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in the item of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minute of Meeting of the Alexander Cross Cameron Bequest Committee held on 20 November 2019 was submitted and approved as a correct record.

In relation to the point raised by Councillor Mooney concerning investigating the viability of investment options for the Fund, the Finance Business Partner (Corporate Functions) advised that he had commenced investigating the options and would report back to the next meeting of the Committee.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

GRANT APPLICATION

A report was submitted by the Strategic Lead – Resources requesting consideration of an application for funding received from the “Young at Heart” Group.

After discussion and having heard from the Business Unit Finance Partner (Corporate Functions) in further explanation of the report and in answer to Members’ questions, the Committee agreed:-

- (1) to approve the awarding of a grant of £625 to the “Young at Heart” Group for the reasons provided in the appendix to the report; and
- (2) to note that officers would look at further ways to promote the fund particularly to address social isolation and especially at Christmas time.

The meeting closed at 10.07 a.m.

DRAFT

WEST DUNBARTONSHIRE COUNCIL
Report by Strategic Lead, Resources
Alexander Cross Cameron Fund Committee
19 February 2020

Subject: Grant Applications

1. Purpose

- 1.1** The purpose of this report is to provide information on a grant application to the Alexander Cross Cameron Trust Fund and to make an officer recommendation for Members consideration.

2. Recommendations

- 2.1** The Committee is asked to agree £1,800 award is made to the organisation for the reasons provided within the Appendix.

3. Background

- 3.1** The Trust Deed states that the purpose of the Alexander Cross Cameron Fund is for 'considering applications by or on behalf of non-profit making community groups for grant assistance towards the cost of one-off community activities within Clydebank the objectives of which are in the opinion of the Trustee, to assist and relieve those in need by reason of age, ill health, disability, financial hardship or other disadvantage. For the avoidance of doubt no grant assistance shall be paid in respect of the normal running costs of the community group itself'.
- 3.2** Alexander Cross Cameron Fund grants are administered by the West Dunbartonshire Council and are reported to the fund as and when applications are received.
- 3.3** Per the draft Financial Statements, the value of fund as at 31 March 2019 was £120,030. Since 31 March 2019 three grants totalling the sum of £4,637 have been awarded, therefore £115,393 remains available for distribution.

4. Main Issues

Grant Applications

- 4.1 One application for grant funding has been received. Members should note that an amount of £1,800 is being recommended with full details being provided in the attached Appendix.
- 4.2 Members will note the reasons provided by officers in relation to the recommendations of award and will need to ensure that when making awards that these are made in line with the aims and purposes of the Trust Fund.
- 5. **Option Appraisal**
 - 5.1 No option appraisal consideration was required for this report.
- 6. **People Implications**
 - 6.1 There are no people implications.
- 7. **Financial Implications**
 - 7.1 It is recommended that £1,800 grant is awarded from the Alexander Cross Cameron Fund.
- 8. **Risk Analysis**
 - 8.1 The Committee must consider financial and reputational risks when considering grant applications. The financial risk is not only that the Alexander Cross Cameron Fund remains financially viable, but also that the organisations funded by the Fund comply with the Conditions of Grant which cover issues such as discrimination, health and safety, insurance, etc. As stated at 4.2 above, Members must ensure funds awarded are for the purposes of the Trust Fund.
- 9. **Equalities Impact Assessment (EIA)**
 - 9.1 No issues were identified in a screening of applications.
- 10. **Environmental Sustainability**
 - 10.1 No environmental sustainability issues require to be raised in connection with this report.
- 11. **Consultation**
 - 11.1 All organisations are consulted regarding recommendations of grant prior to the report being submitted to committee.

Stephen West
Strategic Lead, Resources
Date: 19 February 2020

Person to Contact: Adrian Gray, Business Unit Finance Partner,
Corporate Functions
Telephone: (01389) 737838
E-mail: adrian.gray@west-dunbarton.gov.uk

Appendices: Appendix : Detail of applications for assessment

Background Papers: Grant Application Forms

Wards Affected: Ward 4, 5 and 6

**Alexander Cross Cameron Fund
for consideration on 19 February 2020
(2019/20)**

Organisation	Purpose of organisation	Grant requested	Purpose of grant	Comments
1 st Clydebank Guides & Rangers	Girl Guiding Scotland is Scotland's leading charity for girls and young women, helping young members develop skills for life in a welcoming girl-only space where girls and young women can try new things, help other people and discover their passions and talents. All while having fun with a readymade group of friends.	£1,800	The group has a young helper who left school with few qualifications, however through volunteering at the group has found a vocation working with young people and special needs youngsters. She currently works 15 hours a week in a low income position as well as volunteering. The group would like to enrol the young leader on an SVQ level 2 course to give her formal qualifications in this area. This would benefit the Guiding company she volunteers with as this unit has a number of young people with special needs. Individually, it would also benefit her greatly, giving her career options in the future. Course would be undertaken via GCVS who will provide an assessor to work on a one to one basis. Cost includes assessor time, course materials, exams and 3 rd party verification of the assessment.	Total cost is £1,800 Group contribution: £0 Recommendation: £1,800
Number of members	How often does it meet	Other grants applied for/ awarded	Bank Balance	Accounts balance
28 members	Every week	None	Bank balance at 14.10.19 = £2,096.87	Annual accounts June 2019 £3,197.63