




Best Value Assurance Improvement Plan 2018




Capital Programme Management

Audit Scotland recommendation	Action area	Status	Progress Bar	Due Date	Latest Note	Managed by
To reduce the level of slippage on the capital plan, the council should review its project management processes. The council could use the Major capital investment in councils: good practice guide as the basis of a self-assessment	Capital Planning project management approach to be reviewed and updated with a focus on reducing slippage			29-Mar-2019	Analysis of drivers for slippage carried out along with a review of current practice against highlighted guidance. Existing programme management guidance will be subject to ongoing review based on learning from these exercises.	Richard Cairns



Workforce Planning

Audit Scotland recommendation	Action area	Status	Progress Bar	Due Date	Latest Note	Managed by
Workforce plans are in place and should be further developed to include forecasts of workforce numbers, the expected shape of the workforce and costs, over the planning period. Progress should be monitored	Workforce planning framework to be embedded and further developed. Long term risk-based scenario planning will be developed, including the forecasting of workforce numbers, composition and costs		<div><div>75%</div></div>	31-Aug-2019	This action has 4 milestones, 3 of which are complete. The final action area focuses on embedding work on forecasting (size, composition and cost) through long term workforce plans and is on track for delivery by the due date.	Victoria Rogers


Attendance

Audit Scotland recommendation	Action area	Status	Progress Bar	Due Date	Latest Note	Managed by
Some staff are finding the pace of change challenging and staff absence remains an issue. The council is taking positive steps to try and address this and should continue to explore opportunities for improvement	Employee wellbeing strategy will be implemented and measures embedded		<div><div>80%</div></div>	31-Oct-2019	This action has 5 milestones, 4 of which are complete. The final action, to embed lean process improvement in the wider strategic improvement framework, will be delivered by the due date (although ongoing implementation of the 5 year Employee Wellbeing Strategy will continue thereafter).	Victoria Rogers

Community Empowerment

Audit Scotland recommendation	Action area	Status	Progress Bar	Due Date	Latest Note	Managed by
The Community Alliance (CA) brings together representatives from neighbourhood, interest and user groups. The council sees it as an important engagement link with the community but there are a number of challenges that it needs to address. The council should continue to offer help to further develop the role of the CA and help it reach its full potential	Community Empowerment Strategy, with supporting mechanism in place for strategic engagement of community organisations, will be put in place using principles of engaging communities framework			30-Jun-2019	The first draft of a new Community Empowerment Strategy has been developed, informed by significant engagement with communities. Further engagement will take place up to the end of May 2019 to seek additional comment and participation ahead of finalisation of the strategy by the end of June 2019. A supporting action plan will then be developed before the plan is presented to both Council and Community Planning West Dunbartonshire for agreement. This will result in a delay to the original due date of June, with the intention to deliver by November 2019. This revision to dates was agreed through the member/officer community empowerment steering group.	Peter Barry

Cross-party working

Audit Scotland recommendation	Action area	Status	Progress Bar	Due Date	Latest Note	Managed by
Councillors should consider working in cross-party groups to address the financial challenges which exist and the important decisions required in the future	Cross party working group arrangements to be explored to ensure Elected Members are sufficiently informed and have all relevant information available to inform decision making.		<div><div>100%</div></div>	28-Feb-2019	Options in relation to cross party working have been reviewed and considered by officers with a view to developing a model for discussion. Leaders from all 3 groups have agreed a way forward on this activity.	Peter Hesselst