

Agenda



Corporate Services Committee

Date: Wednesday, 16 August 2023

Time: 14:00

Format: Hybrid Meeting

Contact: Ashley MacIntyre, Committee Officer
ashley.macintyre@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the **Corporate Services Committee** as detailed above.

Members will have the option to attend the meeting remotely or in person at the Civic Space, 16 Church Street, Dumbarton.

The business is shown on the attached agenda.

Yours faithfully

PETER HESSETT

Chief Executive

Distribution:-

Councillor Daniel Lennie (Chair)
Councillor Ian Dickson
Councillor David McBride
Councillor Jonathan McColl
Councillor James McElhill
Councillor Michelle McGinty (Vice-Chair)
Councillor June McKay
Councillor Karen Murray Conaghan
Councillor Lawrence O'Neill
Councillor Martin Rooney
Councillor Gordon Scanlan
Councillor Clare Steel

Chief Executive
Chief Officers

Date of issue: 2 August 2023

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CORPORATE SERVICES COMMITTEE

WEDNESDAY, 16 AUGUST 2023

AGENDA

1 STATEMENT BY CHAIR – AUDIO STREAMING

The Chair will be heard in connection with the above.

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

4 RECORDING OF VOTES

The Committee is asked to agree that all votes taken during the meeting be done by roll call vote to ensure an accurate record.

5 MINUTES OF PREVIOUS MEETING

7 – 11

Submit for approval as a correct record, the Minutes of Meeting of the Corporate Services Committee held on 24 May 2023.

6 MINUTES OF JOINT CONSULTATIVE FORUM

13 – 16

Submit for information and where necessary ratification, the Minutes of Meeting of the Joint Consultative Forum held on 8 June 2023.

7 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

8 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) 17 – 32
STRATEGY 2023-28

Submit report by the Chief Officer – People and Technology setting out the ICT Strategy which provides a framework for the design, sourcing, and delivery of ICT services to support new ways of working and enable service area digital transformation.

9 APPRENTICE REMUNERATION PROPOSAL 33 – 38

Submit report by the Chief Officer – People and Technology seeking approval for the proposed change to Apprentice remuneration in line with West Dunbartonshire Council's commitment as a Scottish Local Government Living Wage (SLGLW) employer.

10 GENDER BASED VIOLENCE POLICY 39 – 67

Submit report by the Chief Officer – People and Technology updating on the development of the new Gender Based Violence Policy and seeking approval for the same.

11 REDUNDANCY PROCEDURE AND GUIDANCE 69 – 97

Submit report by the Chief Officer – People and Technology providing an update on, and seeking approval for, the new Redundancy Procedure and Guidance.

12 UPDATE OF VOLUNTARY GRANTS 2022/23 99 – 109

Submit report by the Chief Officer – Resources providing an update of the voluntary grants administered and awarded by West Dunbartonshire Community & Volunteering Services (WDCVS) in 2022/23 in respect of Community Chest, Playschemes, Cultural, and Social Transport Support Funding Grants on behalf of the Council.

13 GRANT APPLICATION TO DUMBARTON COMMON GOOD 111 – 115

Submit report by the Chief Officer – Resources providing details of one grant application to Dumbarton Common Good for consideration.

14 CORPORATE SERVICES BUDGETARY CONTROL REPORT 117 - 141
TO 30 JUNE 2023 (PERIOD 3)

Submit report by the Chief Officer – Resources advising on the performance of the Corporate Services budget for the period to 30 June 2023.