

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Officer – Supply, Distribution and Property****Tendering Committee: 8 June 2022**

Subject: Contract Authorisation Report – Specialist Roofing (Flat Roofing and Metal Roofing)**1. Purpose**

- 1.1** The purpose of this report is to update Committee following the previous report on 20 April, and seek the approval of the Members to authorise the Chief Officer - Regulatory and Regeneration, to conclude the award of the contract for Specialist Roofing (Flat Roofing and Metal Roofing).

2. Recommendations

- 2.1** It is recommended that the Tendering Committee:
- a) Authorise the Chief Officer - Regulatory and Regeneration to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for Specialist Roofing (Flat Roofing and Metal Roofing) to Hugh L S McConnell Limited.
 - b) Note that the contract shall be for a period of two years at a budget of £2,000,000 with two x 12 month options to extend at a budget of £4,000,000 ex VAT. The estimated commencement date of the contract is 30 June 2022.

3. Background

- 3.1** At the Tendering Committee on 20 April 2022, the Members authorised the contract award for Specialist Roofing. However, further clarifications were required regarding the contract and the budget and consequently, this report advises Committee of these clarifications before awarding the Specialist Roofing (Flat Roofing and Metal Roofing) contract. The original report that was approved at the April Tendering Committee has been included as a background paper for reference.
- 3.2** Where works of a specialist nature are required (including roofing works), a specialist contractor is employed. The project was developed in response to notification that the previous Flat Roofing and Metal Roofing contractor would cease trading.
- 3.3** Infrastructure Regeneration and Economic Development Committee (IRED) on the 12 May 2021 and 17 November 2021 approved the commencement of a programme of Subcontractor Procurements for the Council. This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations, the Public Procurement Regulations and the contract strategy.

4. Main Issues

- 4.1** As noted in the report authorised at 20 April 2022 Tendering Committee, one bidder submitted a tender response - Hugh L S McConnell Limited - and their tender submission was evaluated against a set of award criteria which was based on Price / Quality ratio of 60% / 40%. Hugh L S McConnell Limited scored 60% / 36%.
- 4.2** Committee approved the recommendation to award the contract to, Hugh L S McConnell Limited. The bidder, provided within their tender, the pricing schedule to provide roofing sub-contracting services up to the value of £6,712,500. This specific detail should have been clarified in the previous report to Committee in April. Although the schedule provides services up to the value of £6,712,500, in line with the budget, the contract shall be for a period of two years at a budget of £2,000,000 with two x 12 month options to extend at a budget of £4,000,000 ex VAT.
- 4.3** Hugh L S McConnell Limited has committed to paying all staff as a minimum the real Living Wage (min. £9.90 per hour) and promotes Fair Working Practices across their organisation. Further, Hugh L S McConnell Limited has committed to delivery of social benefits that will be discussed at the implementation meeting and examples will be:
- Use of West Dunbartonshire based organisations for sub-contracting opportunities;
 - Measurable and committed support for local small and medium sized enterprises
 - Donation of support a local community project;
 - Community operated transport which helps reduce CO2 emissions or carbon footprint; and
 - Supporting the reduction of non-recyclable materials throughout the West Dunbartonshire area.

5. People Implications

- 5.1** There are no people implications.

6. Financial and Procurement Implications

- 6.1** Financial costs in respect of this contract will be met from the approved Capital budget of Infrastructure Regeneration and Economic Development Committees.
- 6.2** This procurement exercise was conducted in accordance with the agreed Contract Strategy produced by the Corporate Procurement Unit in close consultation with Building Services and the provisions of Contract Standing Orders, the Financial Regulations and relevant Public Procurement Regulation.

7. Risk Analysis

- 7.1** Hugh L S McConnell Limited has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.
- 8. Equalities Impact Assessment (EIA)**
- 8.1** An equalities impact screening was undertaken and identified that an Equalities Impact Assessment was required
- 9. Consultation**
- 9.1** Building Services, Finance Services and Legal Services have been consulted on the contents of this report.
- 10. Strategic Assessment**
- 10.1** The Council has responsibility for the Housing Capital Programme until 2025. As part of that responsibility the Council must meet the demand for roofing including; domestic properties, commercial properties, maintenance and repairs.

Name: Angela Wilson

Designation: Chief Officer – Supply, Distribution and Property

Date: 8 June 2022

Person to Contact: Susan Todd – Senior Procurement Officer, Corporate Procurement Unit, Council Offices, 16 Church Street, Dumbarton. Telephone: N/A
Email: Susan.Todd@west-dunbarton.gov.uk

Martin Feeney – Building Services Manager
Email: Martin.Feeney@west-dunbarton.gov.uk

Appendices: None

Background Papers: Report to Tendering Committee 20 April 2022
Contract Strategy
Equalities Impact Assessment

Wards Affected: West Dunbartonshire

