

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in the Brock Meeting Room, Council Offices, 16 Church Street, Dumbarton on Wednesday, 18 September 2019 at 9.30 a.m.

**Present:** Councillors Gail Casey, Ian Dickson, Diane Docherty, Jim Finn and Marie McNair.

**Attending:** Angela Wilson, Strategic Director – Transformation and Public Service Reform; Annabel Travers, Procurement Manager; David Aitken, Joyce Campbell and Derek McLean, Business Partners – Strategic Procurement; and Scott Kelly, Committee Officer.

**Apologies:** Apologies for absence were intimated on behalf Provost William Hendrie and Councillors Lawrence O'Neill and Brian Walker.

**Councillor Jim Finn in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 28 August 2019 were submitted and approved as a correct record.

Having heard Ms Campbell, Business Partner – Strategic Procurement, in relation to the item under the heading 'Contract Authorisation Report: Residential Placements and Respite for Adults with Learning Disabilities, Mental Health and Physical Disabilities (Under 65)', the Committee noted the clarification that the total number of direct award contracts which had been listed in the Appendix to the Minutes was 56.

### **OPEN FORUM**

The Committee noted that no open forum questions had been submitted by members of the public.

## **CONTRACT AUTHORISATION REPORT: PROVISION OF ENERGY MANAGEMENT BUREAU SERVICES**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Provision of Energy Management Bureau Services.

After discussion and having heard Mr McLean, Business Partner – Strategic Procurement, in further explanation of the report and in answer to a Member's questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of West Dunbartonshire Council, the award of the contract for the Provision of Energy Management Bureau Services to Systemslink 2000 Limited; and
- (2) to note that the contract shall be for a period of three years from 1 October 2019 with an option to extend for a further two 12 month periods until 30 September 2024 and that the financial saving in respect of the contract was £14,575 per annum, excluding VAT.

## **CONTRACT AUTHORISATION REPORT: ROT ERADICATION AND ASSOCIATED REINSTATEMENT WORKS AT WEST DUNBARTONSHIRE COUNCIL DOMESTIC AND NON-DOMESTIC PROPERTIES**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for Rot Eradication and Associated Reinstatement Works at West Dunbartonshire Council Domestic and Non-Domestic Properties.

After discussion and having heard Mr Aitken, Business Partner – Strategic Procurement, and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of West Dunbartonshire Council, the award of the contract for Rot Eradication and Associated Reinstatement Works at West Dunbartonshire Council Domestic and Non-Domestic Properties to City Gate Construction (Scotland) Limited;
- (2) to note that the contract shall be for a period of three years with the option to extend for a further two periods, each of which could be up to 12 months; and
- (3) to note that the three-year value of the contract was up to £596,251, excluding VAT, with the five-year value being up to £993,751, excluding VAT, dependent on works requested.

## **CONTRACT AUTHORISATION REPORT: PROVISION OF RESIDENTIAL CARE, RESPITE AND DAY EDUCATION FOR CHILDREN AND YOUNG PEOPLE**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude direct award contracts for Provision of Residential Care, Respite and Day Education for Children and Young People.

Having heard Ms Campbell, Business Partner – Strategic Procurement, in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude the five direct award contracts, on behalf of West Dunbartonshire Health and Social Care Partnership and Educational Services, to the providers detailed in the Appendix to these Minutes, for the Provision of Residential Care, Respite and Day Education for Children and Young People; and
- (2) to note that the estimated value would be £482,094, excluding VAT, over 24 months, that the values may be subject to change as care needs change over the contract periods, and that the commencement date would be no later than 31 October 2019.

## **CONTRACT AUTHORISATION REPORT: PROVISION OF BUSES AND ASSOCIATED SERVICES**

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contracts for the Provision of Buses and Associated Services.

After discussion and having heard Mr McLean, Business Partner – Strategic Procurement, in further explanation of the report and in answer to a Member's questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory, to conclude, on behalf of West Dunbartonshire Council, the award of four individual contracts for Buses and Associated Services as follows:-
  - (a) Lot 1 (one 12 seater mini-bus) – Crown Commercial Services (CCS) via Scotland Excel (SXL) framework agreement (FA) for 03-17 Heavy and Municipal Vehicles to Peugeot Motor Company PLC, Ford Garage, Kerse Road, Stirling, FK7 7RW, for the value of £23,128.04 (excluding VAT), for a contract for the vehicle purchase and warranty period of 3 years;

- (b) Lot 3 (14 x 17 seater including tail lift) – CCS Dynamic Purchasing System (DPS) for RM 3814 Vehicle Conversions to TBC Conversions, 50 Far Circular Road, Dungannon, County Tyrone, Northern Ireland BT71 6LW, for the value of £738,111 (excluding VAT), for a contract for the vehicle purchase and warranty period of 5 years;
  - (c) Lot 4 (11 x 28 seater mini-bus including tail lift) – CCS DPS for RM 3814 Vehicle Conversions to Woodland T/A Mellor Coachcraft, Miall Street, Rochdale OL11 1HY for the value of £973,027 (excluding VAT), for a contract for the vehicle purchase and warranty period of 3 years; and
  - (d) Lot 5 (three x 37 seater mini-bus including tail lift) – CCS FA for RM6060 Vehicle Purchase to Nu- Track Limited, Galgorm Industrial Estate, Fenaghy Road, Galgorm, Ballymena, BT42 1PY, for the value of £371,400 (excluding VAT), for a contract for the vehicle purchase and warranty period of 3 years;
- (2) to note that the contracts were of a total value of £2,197,643; and
  - (3) to note that the warranty contract shall be for a period of five years for Lot 3 only and three years for Lots 1, 4 and 5 with the option to extend for a further two up to 12 month periods at a cost to be determined.

The meeting closed at 9.50 a.m.

## Appendix

Direct Award Providers	Address	Total Expenditure (per annum)	Placements
Curo Salus Limited	Laurel House, North Road, Johnstone PA5 8NE	£86,062.50	1
Curo Salus Limited  (Northview House and Tandle Brae Cottage Service)	<b>Tandle Brae Wardhouse Farm, Forehouse Road, Kilbarchan PA10 2PU</b> Northview House, 11 North Road, Johnstone PA5 8NE	£86,062.50	1
Snowdon School Limited	31 Spittal Street, Stirling FK81DU	£68,922	3
		£241,047	5