

WEST DUNBARTONSHIRE COUNCIL

Council Offices, Garshake Road, Dumbarton, G82 3PU

16 September 2004

MEETING: CORPORATE SERVICES COMMITTEE

**WEDNESDAY, 22 SEPTEMBER 2004
COUNCIL CHAMBERS
MUNICIPAL BUILDINGS
STATION ROAD
DUMBARTON**

Dear Member

Please attend a meeting of the **Corporate Services Committee** to be held in the **Council Chambers, Municipal Buildings, Station Road, Dumbarton** on Wednesday, 22 September 2004 at 10.00 a.m.

The business is as shown on the enclosed Agenda.

Yours faithfully

TIM HUNTINGFORD

Chief Executive

Distribution:

Councillor T Devine (Convener)
Councillor M Bootland
Councillor G Casey
Councillor G Calvert
Councillor A White
Councillor D McDonald
Councillor J Duffy
Councillor C McLaughlin
Councillor J Bolla
1 Opposition vacancy

All other Councillors for information

Chief Executive
Director of Corporate Services
Director of Development and Environmental Services
Director of Housing and Technical Services
Director of Education and Cultural Services
Director of Social Work Services

CORPORATE SERVICES COMMITTEE

WEDNESDAY, 22 SEPTEMBER 2004

AGENDA

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING (pages 1 - 16)

Submit, for approval as a correct record, the Minutes of Meeting of the Corporate Services Committee held on 23 June 2004.

3. ACTION AGAINST VANDALISM COMMITTEE (pages 17 - 22)

With reference to the Minutes of Meeting of the Corporate Services Committee held on 25 February 2004 (page 577, paragraph 1925 refers) submit report by the Director of Corporate Services seeking the Committee's view on the future administrative arrangements of the Action Against Vandalism Committee (AAVC).

4. LENDER OF LAST RESORT – HOME LOAN PORTFOLIO (pages 23 - 24)

With reference to the Minutes of Meeting of the Corporate Services Committee held on 23 June 2004 (page 927, paragraph 3087 refers), submit report by the Director of Corporate Services advising of the current valuation of the home loan portfolio and the potential sale value and making recommendations thereon.

5. EARLY RETIREMENT (pages 25 - 26)

Submit report by the Director of Corporate Services advising of early retirements during the year to 31 March 2004.

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6. COSLA STAFFING WATCH SURVEY (pages 27 - 30)

Submit report by the Director of Corporate Services providing information on the size of the Council's workforce as at 12 June 2004.

7. CORPORATE SERVICES BUDGETARY CONTROL REPORT : PERIOD 4 (2004/05) (pages 31 - 50)

Submit report by the Director of Corporate Services advising of the performance of the Corporate Services budget for the period to 15 August 2004.

8. DUMBARTON COMMON GOOD FUND – MONITORING REPORT TO 15 AUGUST 2004 (pages 51 - 53)

Submit report by the Director of Corporate Services providing details of income and expenditure on the Common Good Fund to 15 August 2004.

9. UPDATE ON FINANCE REVENUES COLLECTION (pages 55 - 57)

Submit report by the Director of Corporate Services providing an update on the progress of the collection of the local Council Tax and National Non-Domestic Rates (NNDR).

10. TREASURY TRANSACTIONS (1 APRIL 2004 – 15 AUGUST 2004) (pages 59 - 61)

Submit report by the Director of Corporate Services advising Members of the treasury transactions of the Council.

11. INCLUSIVE CIVIC EVENTS (pages 63 - 64)

Submit report by the Director of Corporate Services drawing attention to Guidelines for inclusive Civic Events drawn up by the Scottish Inter Faith Council which could affect the way the Council plans and holds Civic Events.

12. RENEWAL OF INSURANCE (pages 65 - 67)

Submit report by the Director of Corporate Services providing information on the renewal of the Council's Insurance Contracts.

13. INSURANCE POOLING (pages 69 - 72)

Submit report by the Director of Corporate Services seeking approval, in principle, to West Dunbartonshire Council joining a consortium of other Scottish Local Authorities in attempting to secure property insurance through the establishment of a consortium owned, non-domiciled company.

14. ELECTRONIC SERVICE DELIVERY (ESD) UPDATE (pages 73 - 76)

Submit report by the Director of Corporate Services providing an update on the progress of Electronic Service Delivery as part of the Modernising Government agenda proposed by the Scottish Executive.

15. REMOTE ASSISTANCE (pages 77 - 79)

Submit report by the Director of Corporate Services providing an update on the significant improvements recently made in the Desktop area of Information Services.

16. COLLECTION OF NON-DOMESTIC RATES FROM LICENSED PREMISES (page 81)

Submit report by the Director of Corporate Services advising of proposals to use delegated authority to lodge objections to the Licensing Board from licensees in arrears of non-domestic rates and/or Council Tax.

17. ABOLITION OF COUNCIL TAX (SCOTLAND) BILL – SCOTTISH SOCIALIST PARTY CONSULTATION PAPER (pages 83 - 86)

Submit report by the Director of Corporate Services recommending a response to the consultation paper issued by the Scottish Socialist Party (SSP) regarding the Abolition of Council Tax (Scotland) Bill.

18. COUNCIL TAX ON SECOND HOMES (pages 87 - 88)

Submit report by the Director of Corporate Services advising of proposals to amend the 50% discount on Council Tax currently applied to second homes.

19. CHRISTMAS PAYMENTS TO ELDERLY PEOPLE'S ORGANISATIONS (pages 89 - 91)

Submit report by the Director of Corporate Services seeking approval to make Christmas payments to elderly people's organisations.

20. LOCAL, GENERAL AND COMMUNITY COUNCIL GRANTS 2004/2005 (pages 93 - 116)

Submit report by the Director of Corporate Services providing an update on the budget position of Local Grants, General Grants and Grants to Community Councils, and providing details of grant applications for approval.

Members are asked to note that in order to consider some of the recommendations contained in Appendix C to this report, the Committee will require to suspend Standing Order 16, as these recommendations include proposed changes to decisions made less than six months from the date of this meeting.

For information on the above agenda please contact Shona Barton, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737205.
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