

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton, G82 3PU

4 August 2004

MEETING: RECRUITMENT COMMITTEE
TUESDAY, 10 AUGUST 2004
ANTE-ROOM
CLYDEBANK TOWN HALL
DUMBARTON ROAD
CLYDEBANK

Dear Member,

Please attend a Meeting of the **Recruitment Committee** to be held in the **Ante-room, Clydebank Town Hall, Dumbarton Road, Clydebank** on Tuesday, 10 August 2004 at **9.00 a.m.**

Please note that the first interview will commence at 9.10 a.m.

The business is as shown on the attached agenda.

Yours faithfully

TIM HUNTINGFORD

Chief Executive

Distribution:-

Councillor Andy White
Councillor Margaret Bootland
Councillor Tony Devine
Councillor James Flynn
Councillor Craig McLaughlin

Chief Executive
Head of Personnel Services

RECRUITMENT COMMITTEE

TUESDAY, 10 AUGUST 2004

AGENDA

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING

(pages 1 – 2)

Submit, for approval as a correct record, Minutes of Meeting of the Recruitment Committee held on 23 July 2004.

3. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to pass the following resolution:-

“That under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act”

4. POST OF HEAD OF PERSONNEL SERVICES – INTERVIEW OF CANDIDATES

With reference to the Minutes of Meeting of West Dunbartonshire Council held on 23 June 2004 and the Minutes of Meeting of the Recruitment Committee held on 23 July 2004, the Committee is requested to interview the candidates for the post of Head of Personnel Services.

In this connection submit Interview Pack prepared by Personnel Section.
(copy herewith)

For information on the above agenda please contact Shona Barton, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737205.
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