

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 13 May 2009

**Subject: Dumbarton Academy – Alterations to Classrooms to Form
Science Labs**

1. Purpose

- 1.1** To advise the Committee of tenders received for the Dumbarton Academy – Alterations to Classrooms to Form Science Labs project and to seek approval to accept the lowest tender.

2. Background

- 2.1** Tenders for the project were received on 18 March 2009 from four contractors.

3. Main Issues

- 3.1** The work comprises the complete stripping out of three classrooms and adjoining stores, laying new flooring, fitting out specialist furniture, equipment and black out blinds, as well as full redecoration to form three new science labs with a technician's bay.

4. Personnel Issues

- 4.1** Design and Quantity Surveying services are being carried out in-house by the Architectural Services Section of the Housing, Environmental and Economic Development department.
- 4.2** CDM Regulations compliance is being undertaken by CDM Scotland Ltd. who were appointed to act as CDM Coordinator for the Council.

5. Financial Implications

- 5.1** The three lowest tenders have been checked arithmetically, represent good value by current pricing levels and can be accommodated within Educational Services departmental capital budget provision. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).

6. Risk Analysis

- 6.1** All risks have been fully considered in the contract documentation and appropriate measures will be incorporated in the construction phase health and safety plan for the project in accordance with the CDM Regulations 2007.

7. Conclusions

- 7.1** The works included in this contract will provide the teachers and pupils with modern and comfortable facilities relevant to current needs and with the aim of teaching the science subjects with equipment and in an environment which will be fit for purpose.

8. Recommendation

- 8.1** The Committee is invited to approve the awarding of the contract to Hitec Construction Ltd. in the amount of £143,771.78.

p.p. **Elaine Melrose**

Executive Director of Housing, Environmental and Economic Development

Date: 13 May 2009

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Appendices: Form ST/1 - Statement of Tenders Received

Background Papers: None

Ward Affected: 3