

# Agenda



## Special Meeting of Alexander Cross Cameron Bequest Committee

**Date:** Wednesday, 11 December 2019

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**Time:** 10:00

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**Venue:** Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank

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**Contact:** Nuala Borthwick, Committee Officer  
Tel: 01389 737594 [nuala.borthwick@west-dunbarton.gov.uk](mailto:nuala.borthwick@west-dunbarton.gov.uk)

Dear Member

Please attend a special meeting of the Alexander Cross Cameron Bequest Committee as detailed above. The business is shown on the attached agenda.

Yours faithfully

**JOYCE WHITE**

Chief Executive

Distribution:-

Provost William Hendrie (Chair)  
Councillor Jim Brown  
Councillor Diane Docherty  
Councillor Jim Finn  
Councillor Daniel Lennie  
Councillor Douglas McAllister  
Councillor Marie McNair  
Councillor John Mooney  
Councillor Lawrence O'Neill

All other Councillors for information

Chief Executive  
Strategic Director – Transformation and Public Service Reform  
Strategic Director – Regeneration, Environment & Growth  
Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: 6 December 2019

# **ALEXANDER CROSS CAMERON BEQUEST COMMITTEE**

**WEDNESDAY, 11 DECEMBER 2019**

## **AGENDA**

**1 APOLOGIES**

**2 DECLARATIONS OF INTEREST**

Members are invited to declare if they have an interest in the item of business on this agenda and the reasons for such declarations.

**3 MINUTES OF PREVIOUS MEETING 5 - 6**

Submit for approval as a correct record the Minutes of Meeting of the Alexander Cross Cameron Bequest Committee held on 20 November 2019.

**4 OPEN FORUM**

The Committee is asked to note that no open forum questions have been submitted by members of the public.

**5 GRANT APPLICATION 7 - 10**

Submit report by the Strategic Lead – Resources requesting consideration of an application for funding received from the “Young at Heart” Group.



## **ALEXANDER CROSS CAMERON BEQUEST COMMITTEE**

At a Meeting of the Alexander Cross Cameron Bequest Committee held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 20 November 2019 at 1.20 p.m.

**Present:** Provost William Hendrie and Councillors Diane Docherty\*, Daniel Lennie, Marie McNair and John Mooney.

\* Attended later in the meeting.

**Attending:** Adrian Gray, Finance Business Partner (Corporate Functions); Sally Michael, Principal Solicitor; and Nuala Borthwick, Committee Officer.

**Apologies:** Apologies for absence were intimated on behalf of Councillors Jim Finn, Douglas McAllister and Lawrence O'Neill.

**Provost William Hendrie in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in the item of business on the agenda.

### **OPEN FORUM**

The Committee noted that no open forum questions had been submitted by members of the public.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meetings of the Alexander Cross Cameron Bequest Committee held on 21 August 2019 were submitted and approved as a correct record.

### **AUDITED ANNUAL REPORT AND FINAL ACCOUNTS FOR YEAR ENDING 31 MARCH 2019**

A report was submitted by the Strategic Lead – Resources presenting the audited Annual Report and Final Accounts for the year ending 31 March 2019.

Following discussion and having heard the Finance Business Partner (Corporate Functions) in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report, the financial activity and the Trust balance as at 31 March 2019;
- (2) to note the audit actions following the audit of the Trust Fund Accounts;
- (3) to note that the Audited Annual Report and Financial Statements, together with External Audit comments (through the Council's main audit report), had been submitted to Council at its meeting on 30 October 2019; and
- (4) that officers would investigate the viability of investment options for the Alexander Cross Cameron Bequest Fund and report back to a future meeting.

Note: Councillor Docherty entered the meeting during consideration of the above item.

The meeting closed at 1.27 p.m.

**WEST DUNBARTONSHIRE COUNCIL**  
**Report by Strategic Lead, Resources**  
**Alexander Cross Cameron Fund Committee**  
**11 December 2019**

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**Subject: Grant Applications**

**1. Purpose**

- 1.1** The purpose of this report is to provide information on a grant application to the Alexander Cross Cameron Trust Fund and to make an officer recommendation for Members consideration.

**2. Recommendations**

- 2.1** The Committee is asked to agree £625 award is made to the organisation for the reasons provided within the Appendix.

**3. Background**

- 3.1** The Trust Deed states that the purpose of the Alexander Cross Cameron Fund is for 'considering applications by or on behalf of non-profit making community groups for grant assistance towards the cost of one-off community activities within Clydebank the objectives of which are in the opinion of the Trustee, to assist and relieve those in need by reason of age, ill health, disability, financial hardship or other disadvantage. For the avoidance of doubt no grant assistance shall be paid in respect of the normal running costs of the community group itself'.
- 3.2** Alexander Cross Cameron Fund grants are administered by the West Dunbartonshire Council and are reported to the fund as and when applications are received.
- 3.3** Per the draft Financial Statements, the value of fund as at 31 March 2019 was £120,030. Since 31 March 2019 two grants for the sum of £4,012 have been awarded and £250 awarded but not required has been returned, therefore £116,268 remains available for distribution.

**4. Main Issues**

Grant Applications

**4.1** One application for grant funding has been received. Members should note that an amount of £625 is being recommended with full details being provided in the attached Appendix.

**4.2** Members will note the reasons provided by officers in relation to the recommendations of award and will need to ensure that when making awards that these are made in line with the aims and purposes of the Trust Fund.

## **5. Option Appraisal**

**5.1** No option appraisal consideration was required for this report.

## **6. People Implications**

**6.1** There are no people implications.

## **7. Financial Implications**

**7.1** It is recommended that £625 grant is awarded from the Alexander Cross Cameron Fund.

## **8. Risk Analysis**

**8.1** The Committee must consider financial and reputational risks when considering grant applications. The financial risk is not only that the Alexander Cross Cameron Fund remains financially viable, but also that the organisations funded by the Fund comply with the Conditions of Grant which cover issues such as discrimination, health and safety, insurance, etc. As stated at 4.2 above, Members must ensure funds awarded are for the purposes of the Trust Fund.

## **9. Equalities Impact Assessment (EIA)**

**9.1** No issues were identified in a screening of applications.

## **10. Environmental Sustainability**

**10.1** No environmental sustainability issues require to be raised in connection with this report.

## **11. Consultation**

**11.1** All organisations are consulted regarding recommendations of grant prior to the report being submitted to committee.



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Stephen West  
Strategic Lead, Resources  
Date: 6 December 2019

**Person to Contact:** Adrian Gray, Business Unit Finance Partner,  
Corporate Functions  
Telephone: (01389) 737838  
E-mail: [adrian.gray@west-dunbarton.gov.uk](mailto:adrian.gray@west-dunbarton.gov.uk)

**Appendices:** Appendix : Detail of applications for assessment

**Background Papers:** Grant Application Forms

**Wards Affected:** Ward 4, 5 and 6

**Alexander Cross Cameron Fund  
for consideration on 11 December 2019  
(2019/20)**

<b>Organisation</b>	<b>Purpose of organisation</b>	<b>Grant requested</b>	<b>Purpose of grant</b>	<b>Comments</b>
Young at Heart	<p>The group seeks to assist older people in the area to avoid isolation and to ensure they are included in social events.</p> <p>The group has 15 – 25 members and meets once every 2-3 weeks.</p>	£625	<p>The group is looking to organise a Christmas Lunch for 25 lonely older people who would otherwise spent this time alone and not participate in a Christmas event.</p> <p>The event is planned to take place at The Golden Friendship Club in Dalmuir on 11<sup>th</sup> December.</p> <p>The group has not seen any activity since they were awarded £1,000 Community Grant in 2017 which was used to fund a social event. The bank balance has not changed since October 2017.</p>	<p><b>Total cost is £625</b> (£25per head x 25 members)</p> <p><b>Group contribution: £0</b></p> <p><b>Recommendation: £625</b></p>
<b>Number of members</b>	<b>How often does it meet</b>	<b>Other grants applied for/ awarded</b>	<b>Bank Balance</b>	<b>Accounts balance</b>
Between 15-25 members	Every 2-3 weeks	None	Bank balance at 05.12.19 = £0.80	No annual accounts completed since 2017 (which have not been provided)