

## **West Dunbartonshire Council**

### **Report by the Executive Director of Educational Services**

**Education and Lifelong Learning Committee: 20 October 2010**

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**Subject: Update of Capital Building Programme 2010/2011**

#### **1 Purpose**

- 1.1 This report provides Members with up-to-date information on the status of Education Building Projects within the Educational Services Department. It also draws Members' attention to significant issues or problems with the progress of any particular project.

#### **2 Background**

- 2.1 Progress in respect of these projects is reported to each meeting of the Education and Lifelong Learning Committee.

#### **3 Main Issues**

##### **3.1 Other Projects**

Total annual budget is £7,880,000. Actual spend to date is £4,035,122 and the projected annual spend is £7,880,000, giving a nil variance.

Details of all projects are contained within the attached update

- 3.2 The appendix has been reformatted to mirror the financial position of the Educational Services' Capital Programme as reported to the Corporate and Efficient Governance Committee. This means that each project's progress can be monitored operationally via the "comments" column and financially via the other columns.
- 3.3 For consistency there are now several older projects added which were not on recent monitoring sheets. These are projects which were completed in previous financial years but which have outstanding monies due (settlement of final accounts and contractual retentions).

#### **4 People Implications**

- 4.1 There are no personnel issues specifically arising from this report.

#### **5 Financial Implications**

- 5.1 Further details on all projects are noted in the Appendix to this report.

#### **6 Risk Analysis**

6.1 The major risks inherent in the building projects are:

- programme slippage;
- budget overspends/underspends;
- security of buildings during the construction phases;
- safety of contractors, building users and the public during the various construction phases.

6.2 Regular update and liaison meetings are held between Officers from Educational Services Department, Housing, Environmental and Economic Development Department and Finance Section (Corporate Services Department). These meetings flag up any issues at the earliest possible dates, thus minimising risk of programme slippage and budgetary variations, wherever possible.

6.3 Heads of Establishments and Officers from Schools' Estate, Health and Safety and HEED regularly liaise during the various stages of the projects to ensure that all statutory requirements and good practices are complied with, in particular in relation to security and Health and Safety.

## 7 Equalities Impact

No significant issues were identified in a screening for potential equality impact

## 8 Conclusions and Officer's Recommendations

8.1 There are no significant issues or problems with the progress of any particular project.

8.2 Members are asked to note the contents of this report

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Terry Lanagan  
Executive Director of Educational Services

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**Person to Contact:** Mr David Clarke, Head of Service Resources, Garshake Road, Dumbarton, G82 3PU  
Tel: 01389 737306

**Appendices:** Appendix 1: Capital and Revenue Building Programme 2009/10

**Background Papers:** None

Wards Affected: All Wards