

WEST DUNBARTONSHIRE COUNCIL

Report by the Acting Director of Housing, Regeneration and Environmental Services (Housing and Regeneration Services)

Tendering Committee: 28 February 2007

Subject: Tender for the Supply and Delivery of PVCu Doors, Windows and Screens

1. Purpose

- 1.1** This report seeks Committee approval to initiate a tender for the supply and delivery of PVCu doors, windows and screens for the Council.

2. Background

- 2.1** At a meeting of the Social Justice Committee on 12 October 2005, a report was submitted by the Director of Housing and Technical Services seeking approval to develop and implement a plan to cease production and close West Dunbartonshire Council's window factory in financial year 2006/2007.
- 2.2** The Committee agreed to approve the development and implementation of a plan to cease production and close the window factory in financial year 2006/2007 and which would cover:-
- the re-utilisation or disposal of plant and property assets;
 - the sourcing and securing by way of competitive arrangements of an external supplier for the supply of any PVC-u components required beyond the closure period; and
 - suitable retraining/re-deployment options for operatives, in consultation with the trades unions.
- 2.3** The Council's in-house production unit in Elm Road, Dumbarton was closed in December 2006.

3. Main Issues

- 3.1** This tender seeks to provide continuity of service and on-going repairs by external provision for the supply and delivery of PVCu units. Installation of units will be undertaken by in-house DLO services.

4. Personnel Issues

4.1 There are no personnel issues.

5. Financial Implications

5.1 The anticipated cost for provision of this service is in the region of £25,000 per annum. It is proposed to award the contract for a period of three years with an option to extend for one year and then one further year. The cost of this service will be met from the Housing Maintenance Trading Account.

6. Risk Analysis

6.1 Failure to initiate a tender exercise is regarded as a risk to continued service provision.

7. Conclusions

7.1 A tendering exercise will provide a competitive, robust and transparent option for service continuation.

8. Recommendation

8.1 The Committee is invited to consider and approve the initiation of an open tendering route for the supply and delivery of PVCu doors, windows and screens.

Irving Hodgson

**Acting Director of Housing, Regeneration and Environmental Services
(Housing and Regeneration Services)**

Date: 16 February 2007

Person to Contact:	Stephen McGonagle - Manager of Repairs and Maintenance, telephone: 01389 778338 Martin Feeney - Section Head, Housing Maintenance (Clydebank), telephone: 0141 562 2381
Appendices:	Nil
Background Papers:	Social Justice Committee Report dated 12 October 2005 "The Future of the Window Factory"
Wards Affected:	All