

WEST DUNBARTONSHIRE COUNCIL

Report by Head of Personnel Services

Joint Consultative Forum –25th May 2006

**Subject: Minutes of Departmental Joint Consultative Committees (JCC's)
Departmental Health & Safety Meetings and Corporate Safety
Committee**

1. Purpose

- 1.1** To provide the JCF with Minutes from departmental Joint Consultative Committee (JCC) meetings, departmental Health & Safety meetings and Corporate Safety Committee, for members information.

2. Background

- 2.1** As part of the Council's approved format for Joint Consultation each department has introduced properly constituted and minuted JCC's.
- 2.2** Health and safety matters can be considered within JCC's, however some departments have a separate Health & Safety meeting. There have been no departmental Health & Safety meetings reported since the last JCF meeting.
- 2.3** In response to a request from the JCF, minutes of the Corporate Safety Committee are also included.

3. Current Position

Departmental JCC Meetings

- 3.1** Minutes of the following departmental JCC meetings held during the period of this report are contained within Appendix 1 to the report:-

HOUSING, REGENERATION AND ENVIRONMENTAL SERVICES	
Property Management Section	26.01.06 02.03.06
Land Services	14.03.06
Repairs and Maintenance	26.01.06 23.02.06 23.03.06 27.04.06
Waste Services	22.02.06

SOCIAL WORK SERVICES

Social Work Services	07.12.05 08.03.06
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EDUCATION AND CULTURAL SERVICES

Non Teachers	20.12.05 15.03.06
Teachers	07.02.06

Corporate Safety Committee

- 3.2** Minutes of the Corporate Safety Committee held on 10th March 2006 are also contained within Appendix 1.

4. Personnel Issues

- 4.1** JCC, Health & Safety meetings and the Corporate Safety Committee provide an opportunity for management and trades union representatives to discuss and raise awareness of departmental issues. They are an important part of effective communication and all parties are responsible for ensuring meetings are maintained on a regular basis.

5. Financial Implications

- 5.1** There are no direct financial consequences from this report, however there may be information contained within the Minutes which have financial implications for departments.

6. Recommendations

- 6.1** Forum members are asked to note the contents of this report.

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Background Papers: No background papers

Wards Affected: Not Applicable