

POLICY AND RESOURCES COMMITTEE

At a Meeting of the Policy and Resources Committee held within the Council Offices, Rosebery Place, Clydebank on Wednesday, 17th June, 1998.

Present: Councillors Andrew White (LAB), Daniel McCafferty (LAB), Anthony Devine (LAB), Alistair Macdonald (LAB), George Cairney (LAB), John McCutcheon (SNP), James McCallum (LAB & CO-OP), John Wailes (SNP), William Mackechnie (SNP), Duncan Mills (LAB), Craig McLaughlin (SNP), Ronald McColl (SNP) and James Flynn (LAB).

Attending: Ian Leitch, Depute Chief Executive and Solicitor to the Council; Eric Walker, Director of Finance; Ian Fernie, Director of Economic; Planning and Environmental Services; Tim Huntingford, Director of Social Work and Housing; Mary Cullen, Head of Corporate Policy and Public Relations; Robert Anderson, Principal Personnel Officer, George Paul, Manager of Audit and Bob Cook, Education and Leisure Services Manager.

Apology for Absence: An apology for absence was intimated on behalf of Councillor Mary Campbell (LAB).

Councillor Andrew White in the Chair

SURPLUS PROPERTY

(I) Area of Land on the South Bank of the River Leven on either side of the Football Park at Woodyard Road, Dumbarton

The Committee resumed consideration of reports by the Director of Education and Leisure Services and the Director of Economic; Planning and Environmental Services in respect of the use of the areas of land on either side of the football park at Woodyard Road, Dumbarton; this had been declared surplus to the requirements of the Environmental Protection and Leisure Services Committee at its meeting on 25 March 1998, subject to the condition that any alternative use of the land would not impinge onto the football park. This Committee (**Volume page 3399 refers**) had decided to continue consideration of the matter to this meeting to allow a site inspection to be carried out and this had taken place on 5th June 1998.

The Committee agreed:-

- (a) that the eastern (lower) site be declared surplus to the Council's requirements subject to (i) any disposal of this site being on the basis that a safety zone of some ten yards depth behind the goal line not being disposed of; (ii) any disposal of this site being on the basis that a minimum sightline of 2.5 x 6.0 x 1.05 metres be maintained for any proposed vehicular access and that a 2 metre strip for service/pedestrian provision should be provided along the southern boundary of the site, this strip to be identified by means of extending the existing kerb westwards over the frontage of the site;

- (b) that the Director of Economic; Planning and Environmental Services prepare a further report on the outcome of his Department's discussions with representatives of the Dumbarton Motor Boat and Sailing Club and associated water sports group who had expressed an interest as previously intimated to this Committee (**Volume page 2936 refers**);
- (c) that the western (upper) site at Bailey Bridge be retained within the full control of the Council and not declared surplus to requirements for the reasons mentioned in the report.

(II) Office Accommodation at 627 Dumbarton Road, Dalmuir, Clydebank

In terms of remit from the meeting of the Environmental Protection and Leisure Services Committee of 27th May 1998 (**Volume page 3498 refers**), consideration was given to the decision of that Committee to declare the premises at 627 Dumbarton Road, Dalmuir, Clydebank surplus to requirements. A copy of the report by the Director of Economic; Planning and Environmental Services to that Committee was submitted.

The Committee agreed to note:-

- (a) the decision to relocate staff in the Department of Economic; Planning and Environmental Services from Richmond Street, Clydebank and 627 Dumbarton Road, Dalmuir to Rosebery Place, Clydebank; and
- (b) that the premises at 627 Dumbarton Road, Dalmuir be declared surplus to the requirements of the Department of Economic; Planning and Environmental Services.

(III) St. Eunan's Primary School, Clydebank

In terms of remit from the meeting of the Education Committee on 3rd June 1998 (**Volume page 3523 refers**), consideration was given to the decision of that Committee that the Janitor's house at St Eunan's Primary School, Clydebank be declared surplus to the requirements of the Education and Leisure Services Department. A copy of the report by the Director of Education and Leisure Services was submitted.

The Committee:-

- (a) noted that the Janitor's house at St. Eunan's Primary School, Clydebank had been declared surplus to the requirements of Department of Education and Leisure Services; and
- (b) agreed to continue consideration of the possible future use of the property to enable the Director of Social Work and Housing to investigate the feasibility of the property being used for community care purposes by his Department and report thereon.

ANNUAL PLAN 1998/99

There was submitted report by the Head of Corporate Policy and Public Relations seeking approval for the Annual Plan for 1998/99 which set out performance plans for the coming year, recorded how well last year's objectives were met, set new objectives for 1998/99 for each Service and indicated how Departments aimed to achieve Best Value. A copy of the relevant Service Plans were attached.

The Committee agreed:-

- (a) to approve the content of the corporate and service plans submitted with the report;
- (b) that the plans be standardised in terms of style and presentation and published as the Council's Annual Plan for 1998/99; and
- (c) that the Annual Plan document be distributed widely.

INTERNAL AUDIT PLAN 1998/99

There was submitted report by the Director of Finance advising of the planned Internal Audit activity during 1998/99, summarising the Audit Plan for 1998/99 and making reference to the role of Internal Audit, the Operational Plan and the staffing levels and resources required to meet the objectives of the Plan.

The Committee, having heard the Director of Finance, noted the report.

INTERNAL AUDIT SECTION - ANNUAL REPORT 1997/98

There was submitted and noted report by the Director of Finance providing details of the audit performance in various areas examined during 1997/98 and Audit preparation for Best Value.

BUDGET CONSULTATIONS 1999/2000

There was submitted report by the Head of Corporate Policy and Public Relations referring to the outcome of the budgetary consultation process and outlining proposals for developing community involvement in the 1999/2000 Revenue Budget.

The Committee agreed:-

- (a) that, as a first stage in the 1999/2000 budgetary consultation process, the Head of Corporate Policy and Public Relations arrange a 'one off' meeting with

representatives of those who had participated in the previous year's consultation process;

- (b) that the aim of the meeting would be to consider the experience of last year, including the issues referred to in paragraph 3.2 of the report and to make recommendations on the process and timescales for this year; and
- (c) that recommendations for the revised process be submitted to the meeting of the Community Initiatives Committee to be held on 11th September 1998.

BASELINE POVERTY INDICATORS AND TIME SERIES ANALYSIS

There was submitted report by the Head of Corporate Policy and Public Relations highlighting the seven main poverty indicators which, in addition to showing comparisons with the rest of the Country and the range of time series analysis showing trends from 1981 onwards, could be used to demonstrate overall poverty within West Dunbartonshire; the indicators could be used as a key feature of the monitoring process regarding the Council's Anti-Poverty Strategy and give useful information for the grants submissions made by Council.

The Committee agreed:-

- (a) that the seven baseline poverty indicators suggested should form the basis for monitoring the Council's Anti-Poverty Strategy (ie Overall Percentage Of The Population In Poverty; Comparison Of Benefit Take-Up Levels To Entitlement; Council Tax Rebates; Income Support; Areas Of High Deprivation; Unemployment and Post Compulsory Educational Achievement); and
- (b) that this should be combined with a time series analysis taking 1981 as the base year.

QUARTERLY MONITORING REPORTS FOR URBAN PROGRAMME PROJECTS

There was submitted report by the Director of Economic; Planning and Environmental Services on the new Quarterly Monitoring Reports designed for the collection of standardised information from Urban Programme Projects. A copy of the Quarterly Monitoring Report showing Finance, Financial Management, Management and the Aims and Objectives of each project and the monitoring of targets was appended to the report.

The Director of Economic; Planning and Environmental Services was heard in respect of the project for which a report had not been received timeously and advised that it was an expiring project and he would report thereon as part of the next Quarterly Monitoring Report. He also indicated that in respect of Cordale Community Development, the Housing Strategy Manager had advised that further information relating to the management of the project had been

received which was to the satisfaction of the supervising officer but that financial information was still outstanding.

The Committee agreed:-

- (a) that the Director of Economic; Planning and Environmental Services report on the financial aspects of Cordale Community Development to the next meeting of this Committee; and
- (b) otherwise, to note the report.

CCTV

There was submitted report by the Head of Corporate Policy and Public Relations seeking approval, in principle, to make further bids to the Scottish Office for the next round of CCTV challenge funding in 1999/2000 in order that preparation might commence on detailed bids for submission to the Scottish Office prior to 30th October 1998. The previous bid had been unsuccessful but the Scottish Office had suggested that individual bids, rather than as previously, a 'super bid' be submitted, therefore it was suggested that a submission be made based upon the previous submission but in the form of separate bids.

The Committee, agreed:-

- (a) in principle, to approve bids for Dumbarton Town Centre, Ladyton Primary School and shops at Bonhill, Alexandria Town Centre, Dalmuir Multi Storey flats and, in addition, shops at Hawthornhill Road, Castlehill and St. Mary's Primary School, Duntocher; and
- (b) that the relevant officials be authorised to prepare the bids and submit them to the Leaders of the Labour and SNP Groups prior to submission to the Scottish Office.

WEST DUNBARTONSHIRE COMMUNITY SAFETY FORUM

There was submitted report by the Head of Corporate Policy and Public Relations seeking support for the establishment of a West Dunbartonshire Community Safety Forum to take a strategic overview of community safety issues, promote partnership working and to develop work already done in West Dunbartonshire.

The Committee agreed to support the creation of a Community Safety Forum to be led and serviced by Strathclyde Police.

COMMUNITY SAFETY CAMPAIGNS VANDALISM TO PROPERTIES AND WATER SAFETY

There was submitted report by the Head of Corporate Policy and Public Relations reporting on the progress made in respect of the vandalism to properties and water safety campaigns for West Dunbartonshire. The winning artwork entries from West Dunbartonshire school children regarding vandalism and a poster produced by the Chief Executive's Department were on display at this meeting.

The Committee:-

- (a) noted the report; and
- (b) agreed that individual members contact the Head of Corporate Policy and Public Relations with their distribution requirements in respect of their own Wards.

TACKLING DOMESTIC VIOLENCE THROUGH THE SCHOOL CURRICULUM AND THE COMMUNITY EDUCATION SERVICE

There was submitted report by the Director of Education and Leisure Services advising of the manner in which the Education Service tackled issues of Domestic Violence and proposing an assessment of materials on Domestic Violence for schools prepared by Fife, Aberdeen and Glasgow City Councils.

The Committee noted the report and that the materials available from the aforesaid Authorities would be assessed.

CAMPAIGN AGAINST DOMESTIC VIOLENCE AIMED AT YOUNG PEOPLE

There was submitted report by the Head of Corporate Policy and Public Relations seeking approval for a campaign against domestic violence aimed at young people, primarily young men, and proposing the use of the Zero Tolerance Campaign material entitled 'Respect' as the basis for the Council's campaign.

The Committee, following discussion and having heard the Head of Corporate Policy and Public Relations, agreed:-

- (a) to promote the 'Respect' Campaign locally as its main effort to change attitudes to domestic violence; and
- (b) that the Head of Corporate Policy and Public Relations prepare a report for submission to the next meeting of this Committee on ways of further developing the Campaign locally throughout 1998/99.

EXCLUSION OF DOMESTIC VIOLENCE FROM PRE-TRIAL DIVERSION SCHEMES

There was submitted report by the Head of Corporate Policy and Public Relations advising of the action taken in responding to Fife Council within the timescale given for receipt of submissions in support of their view that domestic violence should be excluded from Pre-Trial Diversion Schemes and reminding the Committee that the policy in operation at present was inherited from the former Strathclyde Regional Council. Consultations had been carried out with both Group Leaders prior to the submission being made.

The Committee, having heard the Head of Corporate Policy and Public Relations and the Director of Social Work and Housing agreed:-

- (a) to homologate the action taken in advising Fife Council of this Council's support for the exclusion of domestic violence from Pre-Trial diversion schemes; and
- (b) that the Head of Corporate Policy and Public Relations, in association with the relevant officials, prepare a report on the existing Council policy regarding the exclusion of domestic violence from Pre-Trial diversion schemes.

POLICIES INHERITED FROM FORMER STRATHCLYDE REGIONAL COUNCIL

Arising from consideration of the foregoing item of business, when reference was made to policies inherited from the former Strathclyde Regional Council, it was agreed that the relevant officials prepare a report detailing those policies in existence which would fall into this category for submission to a future meeting.

SUPPORT FOR EMPLOYEES EXPERIENCING DOMESTIC VIOLENCE

There was submitted joint report by the Head of Personnel and Training and the Head of Corporate Policy and Public Relations inviting the Council to establish a policy on support for employees experiencing domestic violence. A copy of the draft policy was attached to the report.

The Committee, agreed to endorse, in principle, the policy on support for employees experiencing domestic violence and the accompanying guidelines subject to consultation with the Trades Unions and other appropriate groups, with the proviso that should there be substantial alterations to the document, the amended version be submitted to this Committee.

Councillor McCallum left the meeting at this stage.

ANTI-SOCIAL INVESTIGATION AND SUPPORT TEAM

There was submitted report by the Head of Personnel and Training proposing the creation, initially on a temporary basis, of four posts as the staffing complement of an Anti-Social Investigation and Support Team (ASIST) to tackle the problem of anti-social behaviour perpetrated by local authority and "other landlord" tenants within West Dunbartonshire.

Councillor McCallum re-entered the meeting.

The Committee agreed:-

- (a) that an ASIST unit be established within the Social Work and Housing Department on a temporary basis in the first instance for one year, pending review of the service;
- (b) that the Unit be set up prior to October, 1998 if possible;
- (c) that the team should consist of 1 ASIST team leader (AP5), 2 ASIST officers (AP3) and 1 Clerical Assistant (GS1/2);
- (d) to note that the staffing cost of the unit would be £67,826 in a full year;
- (e) that in order to cover travel costs and provide a weekend/standby/out of hours service a budget of £20,000 be set aside; and
- (f) that a detailed history of the work of the unit be kept to allow it to be reviewed after 6 months of its operation and that at the end of the first year, a more detailed response regarding continuation, staffing and costs, be submitted to this Committee.

PROVISION OF A SOCIAL WORK SERVICE TO WEST DUNBARTONSHIRE RESIDENTS IN GLASGOW HOSPITALS

There was submitted report by the Head of Personnel and Training proposing the establishment of three posts, initially on a temporary basis, to provide a dedicated Social Work service to West Dunbartonshire residents receiving treatment in Glasgow Hospitals.

The Committee agreed:-

- (a) to approve, initially on a temporary basis, the creation of a dedicated Social Work and Housing unit in the Clydebank Office to provide a service to West Dunbartonshire residents receiving treatment in Glasgow Hospitals;
- (b) that the unit consist of two Qualified Social Workers and 50% Clerical Assistant at GS1/2; and
- (c) to note that the cost of the proposal will be £50,447 for a full year and £42,040 in the current year 1998/99.

UPDATE ON VACANCIES

With reference to previous decision (**Volume page 2043 refers**) on "Jobs Freeze", there was submitted report by the Head of Personnel and Training advising of the up-to-date position on the filling of vacant posts within the Authority.

The Committee noted the contents of the report in relation to vacancies as shown in the Appendix to this Minute.

CREDIT UNIONS

There was submitted report by the Head of Corporate Policy and Public Relations outlining the ways in which the Council could best continue with existing levels of support for credit unions and help to publicise the benefits and to meet the commitment made by the Council in its Anti-Poverty Strategy 1998/99.

The Committee, having heard the Head of Corporate Policy and Public Relations advise that Dalmuir Credit Union had been established in 1967 and not 1997 as previously intimated:-

- (a) noted the report; and
- (b) agreed that the Council congratulate Rose Dornan, organiser of the Dalmuir Credit Union on being awarded the M.B.E.

STRATEGIC DEFENCE REVIEW TERRITORIAL ARMY VOLUNTEER RESERVE

There was submitted letter from Perth and Kinross Council inviting the Council to support a Resolution made at its Council meeting on 6th May 1998 viz:-

"The Council call upon the Government to:

- (a) recognise the potential economic and social damage which a reduction in Territorial Army strength could inflict on the area of Perth and Kinross and, in particular, the rural economy of the area;
- (b) accept that the Territorial Army can play a significant part in assisting the civil authorities in carrying out engineering and other projects thus contributing to the community and participating in valuable training;
- (c) acknowledge the vital role played by the Territorial Army during natural disasters such as the 1993 Perthshire floods and to note the Council's deep concern at the prospect of not being in a position to call upon that help in future civil emergencies;

- (d) realise the reduction in the flexibility of the armed forces which would result from an inability to reinforce them quickly from the Territorial Army Volunteer Reserve;
- (e) in the light of (a), (b), (c) and (d) above to ensure that their Strategic Defence Review results in the maintenance of the Scottish Territorial Army as an essential military component of Scotland's defences now and in the future.

The Council further call upon all Scottish Local Authorities to campaign both individually and through COSLA for the retention of the Scottish Territorial Army at its present level."

Councillor White, seconded by Councillor Devine, moved that the Committee note the terms of the Resolution.

As an amendment, Councillor Mackechnie, seconded by Councillor Wailes moved that the Council support the terms of the Resolution and write to the Government urging that the Territorial Army strength be retained at its current level.

On a vote being taken, five Members voted for the Amendment, and eight Members voted for the Motion which was accordingly declared carried.

PROPOSED LEASE OF HOLM PARK FOOTBALL GROUND BETWEEN WEST DUNBARTONSHIRE COUNCIL AND DUMBARTON FC

There was submitted report by the Director of Economic; Planning and Environmental Services seeking approval for the proposed terms of the lease of Holm Park to Dumbarton Football Club.

Councillor Cairney, seconded by Councillor Devine, moved that the report be continued to the September meeting of Council to enable Members to have further discussions with officials.

As an amendment, Councillor Mackechnie, seconded by Councillor McCutcheon, moved that the Committee agree the recommendations contained in the report by the Director of Economic; Planning and Environmental Services.

On a vote being taken, five Members voted for the Amendment and eight for the Motion which was accordingly declared carried.

RELEASE OF YARD AND BUILDING AT 51 COCHNO STREET INTO THE COUNCIL'S MAINSTREAM ESTATES LETTING PORTFOLIO

There was submitted report by the Director of Economic; Planning and Environmental Services in respect of a proposal to bring the yard and building at 51 Cochno Street, Clydebank, which was currently empty, and which had been included in schedules for disposal and residential development, back into the Council's letting portfolio.

The Committee, following discussion, agreed to approve the integration of the yard and building into the mainstream Estates portfolio for letting under standard procedures.

Councillor Wailes left the meeting at this stage.

REQUEST TO PURCHASE COMMERCIAL LAND AT BANK STREET AND STEVEN STREET, ALEXANDRIA - JOSEPH WINGATE & CO

There was submitted report by the Director of Economic; Planning and Environmental Services seeking instructions in respect of a request received from Joseph Wingate & Co., that they be allowed to purchase three separate pieces of land in Bank Street and Steven Street, Alexandria for commercial use.

The Committee, following discussion, agreed:-

- (a) that the request by Joseph Wingate & Co., to purchase three separate pieces of land in Bank Street and Steven Street, Alexandria be refused and the applicant be requested to pay the appropriate Administration fee in terms of the policy of the Council; and
- (b) that given that the comprehensive site now benefited from a valid planning consent, authority be given to officers to negotiate with Joseph Wingate & Co., without commitment, with a view to considering jointly promoting the whole site for disposal in terms of a development brief which would reflect Council policy, any benefits from such a disposal to be shared on a basis to be agreed between the parties.

Councillor Wailes re-entered the meeting.

REALLOCATION OF OPERATIONAL PROPERTY AND APPROPRIATION FROM EDUCATION AND LEISURE SERVICES TO HOUSING AND SOCIAL WORK

Councillor Mills left the meeting.

There was submitted report by the Director of Economic; Planning and Environmental Services intimating that a request had been received from the Director of Social Work and Housing for the appropriation of the Janitor's house at the former Faifley Primary School, Lennox Drive, Faifley, Clydebank into that department's letting stock.

The Committee, following discussion, agreed to approve the appropriation of the former Janitor's house from the Department of Education and Leisure Services into the letting stock of the Department of Social Work and Housing.

DEPARTMENT: Depute Chief Executive & Solicitor to the Council

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|----------------------|--------|---------------|--------------|-------------------|
| Print Room Assistant | Tech 1 | £11,181 | 14.04.98 | Yes |
| Admin Assistant | AP.1 | £11,658 | 29.05.98 | Yes |

Contract Client Section:
Nil

DEPARTMENT: Information Services

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|---------------------------|---------|----------------------|--------------|-------------------|
| I.S. Assistant (Temp) | GS3/AP1 | £11,181 | 19.05.98 | Yes |
| I.S. Assistant (20 hours) | GS3/AP1 | £6,382 (pro-rata) | 30.04.98 | Yes |
| Senior I.S. Officer | PO2-5 | £21,300 | 31.05.98 | Yes |
| I.S. Officer | AP3/5 | £14,325 | 06.04.98 | Yes |
| I.S. Officer | AP3/5 | £14,325 | 10.10.97 | Yes |
| I.S. Officer | AP3/5 | £14,325 | 27.04.98 | Yes |
| I.S. Officer | AP3/5 | £14,325 | July 1997 | Yes |
| I.S. Officer | AP3/5 | £14,325 | 27.05.98 | Yes |
| I.S. Officer | AP3/5 | £14,325 | 16.06.97 | Yes |
| I.S. Officer | AP3/5 | £14,325 | 30.03.98 | Yes |
| I.S. Officer | AP3/5 | £14,325 | 31.05.98 | Yes |

DEPARTMENT: Personnel & Training Services

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|---------------------------|-------|---------------|--------------|-------------------|
| Health & Safety Officer | PO2-5 | £21,300 | 23.09.97 | Yes |
| Trainee Personnel Officer | AP3 | £14,325 | 01.04.98 | Yes |

DEPARTMENT: Corporate Policy & Public Relations

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|------------------------------|----------|---------------|--------------|-------------------|
| Research Officer (job-share) | AP.5/PO2 | £9,318 | 01.04.96 | No |

DEPARTMENT: Finance

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|-------------------------|--------|---------------------|--------------|-------------------|
| Computer Auditor | PO6-11 | £23,895 | 01.04.97 | No (i) |
| Qualified Auditor | PO2-5 | £21,300 | 01.04.97 | Yes (ii) |
| Team Leader (N.D.R.) | AP3 | £14,325 | 06.01.98 | Yes |
| Revenue Assistant (j/s) | GS3 | £11,181 pro-rata | April 1998 | Yes |
| Accounting Technician | AP4/5 | £16,281 | April 1998 | Yes |
| Development Accountant | PO9-12 | £25,776 | | Delay |

(i) This post is being absorbed into the Principal Internal Auditor's post

(ii) Due to (i) a post for a Qualified Auditor will be created

DEPARTMENT: Contract Services

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|----------------------|-------|---------------|--------------|-------------------|
| Client Officer | PO2-5 | £20,781 | 01.04.97 | Yes |
| Supervisor (Grounds) | AP4 | £16,281 | 16.06.97 | Yes |

DEPARTMENT: Economic, Planning & Environmental Services

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|-------------------------------|-----------|---------------|--------------|-------------------|
| Dev. Control Officer | AP5/PO2-5 | £18,636 | April 1998 | Yes |
| Snr. Building Control Officer | PO2-5 | £21,300 | April 1998 | Yes |
| Trading Standards Officer | PO2-5 | £21,300 | May 1998 | Delay |

DEPARTMENT: Education and Leisure Services

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|--|--------|--------------------|--------------|-------------------|
| Clerical Assistant - Clydebank Comm. Ed Area Office | GS.1/2 | £8,133 | 17.04.98 | Yes |
| Clerical Assistant (20 hrs t/t) Braidfield High | GS.1/2 | £8,133 pro-rata | 05.05.98 | Delay |
| Clerical Assistant (20 hrs t/t) Our Holy Redeemer | GS1/2 | £8,133 pro-rata | 27.04.98 | Yes |
| Clerical Assistant (30.5 hrs t/t) Vale of Leven Academy | GS1/2 | £8,133 pro-rata | 08.06.98 | Yes |

DEPARTMENT: Roads and Technical Services

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|--------------------------|-------|---------------|--------------|-------------------|
| Admin/Clerical Assistant | GS1/2 | £8,133 | 01.09.97 | Yes |
| Admin/Clerical Assistant | GS1/2 | £8,133 | 08.05.98 | Delay |
| Architectural Officer | PO2-5 | £21,300 | 30.04.98 | Yes |

DEPARTMENT: Social Work and Housing Services**Social Work**

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|--|--------------|----------------------|---------------------|--------------------------|
| QSW (17.5) - Dumbarton | QSW | £8,140 | 01.04.97 | Yes |
| Day Care Officer (16) - Satt. | GS1/2 | £3,718 | 01.04.97 | Delay |
| Day Care Officer (32) Dalmuir | GS1/2 | £7,436 | 16.06.97 | Delay |
| Snr. SCW - Braehead | RW23 | £16,281 | 06.01.98 | Yes |
| Day Centre Officer, Auchtenashan | DCO | £13,920 | 11.02.98 | Delay |
| Day Centre Officer Dumbarton Centre | DCO | £13,920 | 23.02.98 | Yes |
| Day Centre Officer (25) Dumbarton Centre | DCO | £13,920 (pro rata) | 19.02.98 | Yes |
| Day Care Officer - Langcraigs | GS1/2 | £8,133 | 04.02.98 | Yes |
| SCW (20) - Braehead | RW16 | £13,185 (pro-rata) | 31.03.98 | Yes |
| Info Worker (35) Haldane Flat | AP2 | £12,831 | 01.06.98 | Yes |
| Clerical Assistant (35) | GS1/2 | £7,293 | 27.05.98 | Yes |
| Community Worker Asst (35) Linnvale | AP1/2 | £11,658 | 15.05.98 | Yes |
| QSW (35) - Alexandria | QSW | £16,281 | 01.04.98 | Yes |

DEPARTMENT: Social Work and Housing Services**Housing Services - Clydebank**

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|--|--------------|----------------------|---------------------|--------------------------|
| Customer Services Officer | GS.3 | £11,181 | 02.06.98 | Yes |
| Cusomer Services Officer (maternity leave cover) | GS.3 | £11,181 | 18.05.98 | Yes |

Dumbarton Area Office

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|-------------------------|--------------|----------------------|------------------------|--------------------------|
| Part-time Housing Asst. | GS.3 | £11,181 | Re-structure of office | Yes |
| Housing Advice Officer | AP.1 | £11,937 | 23.03.98 | Yes |

Vale Area Office

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|-----------------------------|--------------|----------------------|---------------------|--------------------------|
| Sen. Housing Asst (Support) | AP.2 | £12,831 | - | Yes |
| Part-time Housing Asst. | GS3 | £11,181 | - | Yes |
| Hsg. Asst (temp 6 months) | GS3 | £11,181 | 12.01.98 | Yes |
| Housing Assistant | GS3 | £11,181 | 06.02.98 | Yes |
| Job Share Housing Officer | AP.3 | £14,325 | 07.12.98 | Yes |

Mansefield House

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|------------------------------------|-------|---------------|--------------|-------------------|
| Housing Benefit Regulation Officer | AP.4 | £16,281 | 03.11.97 | Yes |

Housing

| Post | Grade | Annual Salary | Vacant Since | Intention to Fill |
|---|-------|---------------|--------------|-------------------|
| Strategy Officer (Enabling) (job-share) | PO2-5 | £10,650 | 01.05.96 | Delay |
| Assistant Strategy Officer | AP.5 | £18,636 | 05.09.96 | Delay |
| Clerkess/Typist | GS.3 | £11,181 | 24.02.97 | Delay |