

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 18 June 2008

Subject: Door Entry and Close Upgrades, Dumbarton and Alexandria

1. Purpose

- 1.1** To advise the Committee of tenders received for the Door Entry and Close Upgrades, Dumbarton and Alexandria and to seek approval to accept the most economically advantageous tender.

2. Background

- 2.1** Tenders for the project were received on 8 May 2008 from three contractors.

3. Main Issues

- 3.1** The work comprises the removal and upgrading of the existing secure door entry system or the complete installations of a new door entry system as appropriate together with all associated alterations required to entrance platts.

4. Personnel Issues

- 4.1** Design and Quantity Surveying services are being carried out in-house by the Architectural Services Section of Housing, Environmental and Economic Development.
- 4.2** CDM Regulations compliance is being undertaken by CDM Scotland Ltd. who were appointed to act as CDM Coordinator for the Council.

5. Financial Implications

- 5.1** The three lowest tenders have been checked arithmetically and represent good value by current pricing levels. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).

6. Risk Analysis

- 6.1** A risk analysis was deemed not necessary in this instance.

7. Conclusions

- 7.1** The works included in this contract will significantly improve the security of each of the buildings as well as providing a more aesthetically appealing shared common access for each of the tenants.

8. Recommendation

- 8.1** The Committee is invited to approve the awarding of the contract to Hitec Interiors Ltd in the amount of £147,942.35 as the most economically advantageous tender.

Elaine Melrose

Executive Director of Housing, Environmental and Economic Development

Date: 18 June 2008

Person to Contact: John Corcoran, Section Head - Architectural Services,
Garshake Road, Dumbarton, telephone: 01389 737350,
e-mail: john.corcoran@west-dunbarton.gov.uk

Appendices: Form ST/1 - Statement of Tenders Received

Background Papers: None

Ward Affected: 1, 2, and 3