

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 28 July 2009

Subject: Council Offices, Rosebery Place, Clydebank – Replacement of Fire Alarm System

1. Purpose

- 1.1** To advise the Committee of tenders received for the Council Offices, Rosebery Place, Clydebank – Replacement of Fire Alarm System project and to seek approval to accept the lowest tender.

2. Background

- 2.1** Tenders for the project were received on 27 May 2009 from four contractors.

3. Main Issues

- 3.1** The work comprises the complete removal of the fire alarm system within the offices known as Rosebery Place, Clydebank and replacement with a new modern system to comply with all current regulations.

4. Personnel Issues

- 4.1** Design and Quantity Surveying services are being carried out in-house by the Architectural Services Section of Housing, Environmental and Economic Development.

5. Financial Implications

- 5.1** The lowest tender has been checked arithmetically and represents good value by current pricing levels. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).
- 5.2** This project will be funded from the General Services – Statutory Compliance Works Budget.

6. Risk Analysis

- 6.1** Failure to carry out this work could compromise the safety of both staff and members of the public should a fire occur.

7. Conclusions & Officers' Recommendations

- 7.1** The works included in this contract are necessary due to recent changes to fire legislation for offices.
- 7.2** The Committee is invited to approve the awarding of the contract to Charles McCrea Ltd in the amount of £37,721.93.

Elaine Melrose

Executive Director of Housing, Environmental and Economic Development

Date: 28 July 2009

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Appendices: Form ST/1 - Statement of Tenders Received

Background Papers: None

Ward Affected: 5