

Appendix 1-Summary of Miscellaneous Income Write Off by Category and Year

Year In Which The Debt Occurred	Miscellaneous Income Debtors Untraceable	Miscellaneous Income Debtors Deceased	Miscellaneous Income Debtors Unreasonable	Total
2013/14	£5,985.50		£6,234.68	£12,220.18
2014/15	£9,054.07		£5,873.72	£14,927.79
2015/16	£12,923.57			£12,923.57
2016/17			£13,692.61	£13,692.61
2017/18	£14,125.08	£15,225.49		£29,350.57
Totals	£42,088.22	£15,225.49	£25,801.01	£83,114.72

Note

Untraceable:

When all checks to locate a debtor, which include credit agency checks, have been completed and we are unable to locate the debtor, we may consider to write the debt off as untraceable.

Deceased:

When someone dies who owes debt we contact the executor of the estate and check records to determine whether any estate exists against which a claim could be made.

Unreasonable:

Where based on the individual circumstances of the debt/debtor, in these cases we may consider to write off the debt as unreasonable to recover.