

31 October 2023

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Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
1	Valuation Joint Board - Requisition of ICT Equipment						
	Project Life Financials	16	6	35%	16	(0)	-2%
	Current Year Financials	2	2	119%	2	0	19%
	Project Description	Requisition ICT Equipment.					
	Project Manager	Russell Hewton					
	Chief Officer	Russell Hewton					
	Project Lifecycle	Planned End Date		31-Mar-23	Forecast End Date		31-Mar-24
	Main Issues / Reason for Variance						
	Replacement of laptops, monitors and other ICT equipment. No further spend anticipated.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Requisition of ICT Equipment.						
2	Payment Card Industry Data Security Standard (PCIDSS)						
	Project Life Financials	10	10	99%	10	(0)	-1%
	Current Year Financials	0	0	0%	10	10	13594%
	Project Description	Module would ensure that WDC were compliant with the current requirements of PCIDSS for card payments without the need for numerous costly workarounds					
	Project Manager	Karen Shannon					
	Chief Officer	Laurence Slavin					
	Project Lifecycle	Planned End Date		31-Mar-24	Forecast End Date		31-Mar-24
	Main Issues / Reason for Variance						
	The module is now live						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Upgraded version with PCI compliant telephone payment system.						
3	Electronic Insurance System						
	Project Life Financials	50	51	101%	51	1	1%
	Current Year Financials	7	0	0%	8	1	10%
	Project Description	Acquisition of a claims/incident management system supported by an electronic document management system.					
	Project Manager	Karen Shannon					
	Chief Officer	Laurence Slavin					
	Project Lifecycle	Planned End Date		31-Mar-23	Forecast End Date		31-Mar-24
	Main Issues / Reason for Variance						
	The overspend is due to inflationary costs.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Upgraded Electronic Insurance System.						
4	Enhancements to Cash Receipting System						
	Project Life Financials	40	40	100%	40	(0)	0%
	Current Year Financials	35	0	0%	35	0	0%
	Project Description	To enhance the cash receipting system in the way payments are made and allocated to back office by increasing the level of security that is required for online payments made by customers					
	Project Manager	Karen Shannon					
	Chief Officer	Laurence Slavin					
	Project Lifecycle	Planned End Date		30-Sep-23	Forecast End Date		30-Nov-23
	Main Issues / Reason for Variance						
	Budget has been reprofiled to Financial Year 2023-2024. Version 2 of the upgrade was completed Jan 2023. Call Secure Module went Live in October 2023.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Enhancements to the cash receipting system including PCI compliant telephone payment system.						
5	IFRS 16 Database						
	Project Life Financials	5	5	100%	5	0	0%
	Current Year Financials	5	0	0%	5	0	0%
	Project Description	This is a system which will ensure that WDC has the correct level of information and adheres to correct reporting of IFRS 16 - Leasing.					
	Project Manager	Jackie Nicol Thomson					
	Chief Officer	Laurence Slavin					
	Project Lifecycle	Planned End Date		31-Mar-23	Forecast End Date		31-Mar-24
	Main Issues / Reason for Variance						
	IFRS16 has been postponed and is due for implementation this financial year. It is anticipated that full spend will be incurred by 31 March 2024.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Completion of project by 31 March 2024						

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		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
6	Legal Case Management System						
	Project Life Financials	33	33	100%	33	0	0%
	Current Year Financials	33	0	0%	33	0	0%
	Project Description	Legal Case Management System					
	Project Manager	Alan Douglas					
	Chief Officer	Alan Douglas					
	Project Lifecycle	Planned End Date		31-Mar-24	Forecast End Date		31-Mar-24
	Main Issues / Reason for Variance						
	Budget has been rephased from 2022/23. Project was originally delayed due to COVID19 restrictions and a decision was made to resume project once Microsoft 365 was implemented. It is anticipated that the project will complete by 31 March 2024.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Project will be delivered on budget						
7	Heritage Capital Fund						
	Project Life Financials	2,749	2,203	80%	2,762	13	0%
	Current Year Financials	814	(113)	-14%	255	(558)	-69%
	Project Description	Heritage Capital Fund.					
	Project Manager	Sarah Christie/Michelle Lynn					
	Chief Officer	Amanda Graham					
	Project Lifecycle	Planned End Date		31-Mar-23	Forecast End Date		30-Sep-24
	Main Issues / Reason for Variance						
	The commencement of the new museum space in Clydebank was delayed due to water ingress but this is now addressed with work set to begin. The project is anticipated to complete in autumn 2024.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Project to be delivered within amended budget and within revised timescale.						
8	Internet of Things Asset Tracking						
	Project Life Financials	60	50	83%	50	(10)	-17%
	Current Year Financials	10	0	0%	0	(10)	-100%
	Project Description	Asset Tracking.					
	Project Manager	James Gallacher					
	Chief Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date		31-Oct-22	Forecast End Date		31-Mar-24
	Main Issues / Reason for Variance						
	Project completed.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Technical aspect of the project is complete and WDC assisting with user testing. Delayed but on budget.						