

# **WEST DUNBARTONSHIRE COUNCIL**

## **Report by the Executive Director of Corporate Services**

**Tendering Committee: 18 April 2012**

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**Subject:      Renewal of WDC Fixed Telephony Contract**

### **1.      Purpose**

- 1.1**      The purpose of this report is to advise Committee of the expiration of the Council's fixed telephony contract with Cable & Wireless Worldwide (C&WW) and to seek approval to undertake a mini competition within the Scottish Procurement and Commercial Directorate (SPCD) Fixed Telephony Services framework.

### **2.      Background**

- 2.1**      The Council's one year fixed telephony contract with C&WW expired on 30.6.2011. The Council has been on a rolling contract since this date.
- 2.2**      The current annual expenditure on fixed C&WW telephony is approximately £144,000 with the costs being split across a number of departments based on the number of telephone lines that they use.
- 2.3**      The Council has approximately 470 fixed lines with C&WW.

### **3.      Main Issues**

- 3.1**      A number of fixed telephony providers have reduced their tariffs on the SPCD Framework. Using the framework calculator, potential saving reductions of approximately £20,000 per annum have been identified.
- 3.2**      It is anticipated that savings will be generated by undertaking a mini competition within the SPCD fixed telephony framework.
- 3.3**      Moving service provider should result in no service disruption due to the fact that BT wholesale rental enables other Telecommunication suppliers to take over the rental and calls on BT lines.

### **4.      People Implications**

- 4.1**      Existing resources within ICT, Legal Services and Corporate Procurement would be required for the procurement exercise.
- 4.2**      Finance staff will be required to test the billing platform of the successful provider and check that the budget codes are assigned to the correct telephone number.

### **5.      Financial Implications**

5.1 It is anticipated that savings will be generated by undertaking a mini competition within the SPCD fixed telephony framework.

## 6. Risk Analysis

6.1 There is no risk associated with undertaking a further competition.

## 7. Equalities Impact Assessment (EIA)

7.1 EIA will be undertaken as part of the further competition exercise.

## 8. Strategic Assessment

8.1 As a result of this exercise, the Council will identify the most competitive rates for this service in accordance with the Council's Financial Strategy.

## 9. Conclusions and Recommendations

9.1 A number of fixed telephony providers have reduced their tariffs on the SPCD framework. Using the framework calculator potential saving reductions of approximately £20,000 per annum have been identified.

9.2 The Committee is invited to approve the undertaking of a mini competition for fixed telephony services within the SPCD framework.

9.3 Following the mini competition a further report will be provided to Committee to advise of the outcome of the process.

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For Angela Wilson  
Executive Director of Corporate Services  
Date: 3 April 2012

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**Appendices:** None

**Background Papers:** None

**Wards Affected:** None