

WEST DUNBARTONSHIRE COUNCIL

Council Offices, Garshake Road, Dumbarton G82 3PU

9 September 2010

MEETING: JOINT CONSULTATIVE FORUM

**THURSDAY, 23 SEPTEMBER 2010
MEETING ROOM 3
FIRST FLOOR
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a Meeting of the **Joint Consultative Forum** to be held in **Meeting Room 3, Council Offices, Garshake Road, Dumbarton** on Thursday, 23 September 2010 at **2.00 p.m.**

The business is as shown on the enclosed Agenda.

Yours faithfully

DAVID MCMILLAN

Chief Executive

Distribution List:

Councillor George Black (Chair)
Councillor Margaret Bootland
Councillor Jim Finn
Councillor Jim McElhill
Councillor David McBride
Councillor Jonathan McColl
Councillor John Millar

Trades Unions Representatives:

E.I.S. - Mr N. Bissell
GMB - Mr. M. Conroy, Mr. D. Borland, Mr. D. Hamilton & Mr. A. Rennie
AMICUS. - Ms. J. McMonagle & Mr. A. Finlayson
NAS/UWT - Mr P. O'Donnell
S.S.T.A. - Mr. A. McEwan
T&GWU - Mr. N. Casey & Mr. B. Courtney
UCATT - Mr. J. McLaren & Mr J. Fraser
UNISON – Ms. D. McLafferty, Mr. T. Dick, Ms. J. Geddes, Ms. K. Ryall
& Ms. Margaret Ferris (Vice Chair)

APT&C Convenor – Miss D. McLafferty
Manual/Craft Convenor - Mr. C. McDonald
Teachers Convenor - Mr. S. Paterson

All other Councillors for Information

Chief Executive
All Executive Directors

JOINT CONSULTATIVE FORUM

23 SEPTEMBER 2010

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3. MINUTES OF PREVIOUS MEETING

Submit, for approval as a correct record, the Minutes of Meeting of the JCF held on 24 June 2010.

4. LOCAL GOVERNMENT PENSION SCHEME (LGPS) REGULATORY CHANGES AND COUNCIL POLICY ON APPLICATION OF REGULATORY PENSION DISCRETIONS

Submit report by the Head of Human Resources and Organisational Development providing an update on the regulatory changes to the Local Government Pension Scheme by virtue of the 'Local Government Pension Scheme (Administration) (Scotland) Regulations 2008' and the 'Local Government (Discretionary Payments and Injury Benefits) (Scotland) Amendment Regulations 2009'.

5./

5. WELFARE CASE STATISTICS AND THE PROVISION OF WELFARE SUPPORT FOLLOWING THE HUMAN RESOURCES AND ORGANISATIONAL DEVELOPMENT RESTRUCTURE

Submit report by the Head of Human Resources and Organisational Development:-

- (a) providing statistical information regarding the number of cases managed by the Welfare Officer/Welfare Support Officer (Education) for the year 2009/2010 including data on the percentage of cases related to stress; and
- (b) providing information on the current role and remit of the Welfare Officer/Welfare Support Officer (Education) and how welfare services will be delivered following the Human Resources and Organisational Development departmental restructure, i.e. post October 2010.

6. RESTRUCTURING AND REDEPLOYMENT PROTOCOL
(Copy to follow)

Submit report by the Head of Human Resources and Organisational Development in relation to the above.

7. DISCIPLINE AND GRIEVANCE INFORMATION

Submit report by the Head of Human Resources and Organisational Development providing information on discipline and grievance appeals held at departmental level (Stage 2) during the period 1 April 2010 to 30 June 2010.

8. SICKNESS ABSENCE REPORTING - QUARTER 1 (2010/2011)

Submit report by the Executive Director of Corporate Services advising on the levels of employee sickness absence for the first quarter (April, May and June) of 2010/11.

9. MINUTES OF DEPARTMENTAL JOINT CONSULTATIVE COMMITTEES, DEPARTMENTAL HEALTH & SAFETY MEETINGS AND EMPLOYEE LIAISON GROUP

Submit report by the Head of Human Resources and Organisational Development providing the minutes from Departmental Joint Consultative Committees (JCCs), Health & Safety meetings and the Employee Liaison Group (ELG) meetings for the period from 24 June 2010 until committee paper deadline for the meeting of 23 September 2010 including any outstanding minutes.

10. SUNSCREEN SAFETY

With reference to the Minutes of Meetings of the Joint Consultative Forum held on 25 March 2010 (Page 2757 refers), the Head of Human Resources and Organisational Development will provide a verbal update in relation to Sunscreen Safety.

11. TRADES UNIONS ISSUES

The Forum is requested to note that the Trades Unions have indicated that they do not have any matters that they wish to raise at this meeting.

12. STANDING ITEMS OF BUSINESS

- (a) Best Value
- (b) Budget Planning
- (c) Clyde Valley Shared Services
- (d) Health and Safety
- (e) Lifelong Learning
- (f) Pay Claims
- (g) Single Status
- (h) Departmental Re-structuring
- (i) Transfer of Housing Stock
- (j) Training and Development

For information on the above agenda please contact Nuala Borthwick, Committee Officer, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU Tel: (01389) 737594
e-mail: nuala.borthwick@west-dunbarton.gov.uk